



English Student Catalog

September 3, 2018- August 31, 2019

**Instruction Occurs on Campus: 2021-2027 Garvey Avenue.
Alhambra, CA91803**

**Mailing Address: P.O. Box 1888, Monterey Park, CA 91754
(626) 289-8199**

Website: www.ChineseForChrist.com

CATALOG POLICY

This catalog is provided for the convenience of the academic community at Chinese For Christ Calvin Chao Theological Seminary. The catalog is updated annually and is made available to all students to download electronically via the ChineseForChrist.com website. If changes in educational programs, educational services, procedures, or policies are implemented before the issuance of the annually updated catalog, Chinese For Christ Calvin Chao Theological Seminary will issue supplements to accompany the catalog and make all updated information available on the ChineseForChrist.com website.

Although every effort has been made to assure the accuracy of the information in this catalog, all those who use this catalog should note that laws, rules, and polices change from time to time and that these changes may alter the information contained in this publication. Please refer any questions to and obtain confirmation of information, such as the Schedule of Classes, from the Academic Office. Students are encouraged to check the Seminary's website routinely for any information that may have been updated to conform to new regulations, codes or policies.

As a prospective student, you are encouraged to review this catalog prior to signing an Enrollment Agreement. You are also encouraged to review the School Performance Fact Sheet provided to you prior to signing an Enrollment Agreement.

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GENERAL INFORMATION

THE CHINESE FOR CHRIST CALVIN CHAO THEOLOGICAL SEMINARY

Campus: 2021-2027 Garvey Avenue, Alhambra, CA91803

Mailing Address: P.O. Box 1888, Monterey Park, CA 91754

Website: www.ChineseForChrist.com

THE SEMINARY'S MISSION

Chinese For Christ Calvin Chao Theological Seminary is a professional Christian graduate school with a mission to prepare Christian leaders, pastors, and missionaries to spread effectively the Good News of Christ by preaching, teaching, and evangelizing. With dual aims to instruct in the Scriptures and provide practical training in ministry skills, the Seminary seeks to edify and equip its students and graduates to proclaim and apply God's inerrant Word in the power of the Holy Spirit.

PURPOSE

The purpose of the Great Commission is to preach the Gospel to every person in the world. China has one-quarter of the world's population totaling more than one Billion people. It is no exaggeration to say that China is the most un-evangelized nation on earth today.

Since 1949, the door to preach the Gospel in China has been closed to foreign missionaries. The Chinese Christians must do the work for themselves to preach the Gospel. To reach the people there for Christ, Christian workers must take approaches different from the past.

The Chinese in the Free World are migrating into different parts of the world where they are rapidly learning to adapt to the local cultures. The second and third generations will be different in the intermingling of the traditional and western cultures. Chinese, as a whole, are more educated than in the past. Chinese Christian workers, especially pastors and evangelists, need an advanced knowledge of Christianity and a good understanding of the philosophies and cultures of the countries where the Chinese live.

We believe that the Christian faith is founded on the inerrant Word of God. The message of the Gospel is never-changing, but the ways to present the message should be adaptable. The purpose of our Seminary is to offer a study of the Christian faith in the face of the changing situations.

Therefore, we intend to provide a general theological education to Christian workers with emphasis on the study of philosophies and cultures that are relevant to the Christian ministry.

THE SEMINARY'S OBJECTIVES

ACADEMIC

The Seminary's curriculum has been designed to provide superior graduate programs that will produce alumni competent in Biblical, theological, historical, philosophical, cultural and practical studies. Consequently, the program provides a balance through requirements in each of these areas.

A unique feature of the Seminary's curriculum is its courses in Chinese literature, philosophy, and culture. This feature is designed in order that the graduates, with whichever degree they might receive, are equipped for evangelism and missionary activity among Chinese people.

Since all programs involve the students in some form of research and intellectual inquiry, the English language is desirable to be used as a tool in study and in scholarly communication.

SPIRITUAL

The Seminary stresses to students the importance of a spiritual life which harmonizes with doctrinal understanding. Thus, the beginning student is guided from the start in developing and maintaining a daily devotional habit. All full-time students are required to attend a weekly chapel service in which students play a role in planning and participation.

PRACTICAL

The application of the academic and spiritual objectives is provided through required weekly Christian service assignments in churches, children's clubs, missions, jails and hospitals.

HISTORY

Dr. Calvin Chao, founder of Chinese for Christ Theological Seminary, lived his life consistent with his beliefs and objectives. As enunciated in the Seminary's Statement of Faith, he believed that "The Bible...is a supernaturally given revelation from God Himself... without error or defect of any kind." His objective was to please Christ, who said in Rev. 2:10 "Be thou faithful unto death, and I will give thee a crown of life." Consistent with that was his purpose to preach the Gospel that "speaks to the changing needs

of a changing China." He believed that he had a sacred task for which he would stand true whether others understood him or not.

Dr. Chao's commitment to the Gospel was preceded by arduous experiences of his childhood and youth; yet through all his hardships, his attitude was to obey Christ's command to "take up your cross and follow me." As a child of six, Dr. Chao sat at the bedside of his dying mother who in her last admonition to him said: "Promise me to be a good man." His father then took him to a Christian mission school and left him there. In college he wrestled with agnosticism and modernism. After contracting tuberculosis and without money or proper hospital care, he was forced to challenge his beliefs. Reading extensively from such writers as St. Augustine and Leo Tolstoy, Dr. Chao formulated his views in the Christian faith. Subsequently at a country revival meeting, he gave his life to Christ. In 1934, Dr. Chao married Faith Chang and together they served the Lord for sixty-two years.

When asked what he thought was the highest aim of his ministries, he answered: "The greatest accomplishment in life is to do God's will and serve my generation." Dr. Chao lived through major cultural and political changes in China. He was born on March 15, 1906, in Hupei, China. He founded and led the China InterVarsity Christian Fellowship, a national Christian movement, from 1941-1949, on the mainland of China during the National years. The thousands of Chinese students won to the Lord through this movement have provided the leadership for the underground Chinese churches. Dr. Chao stood firmly opposed to Communism, which he uncompromisingly believed to be anti-God. Dr. Chao left China in 1949 after the Communists took over, and from 1952-1956 he founded several ministries. He was the founder and Acting President of the Singapore Theological Seminary, and founder and General Secretary of the Youth Gospel Center in Manila.

Dr. Chao gave his perspective on Christianity and the Chinese Churches in his many writings. These include: Fifty Years of Chinese Churches and Politics; My Religious Experiences; Beliefs in God by Ancient Philosophers; Beliefs in God by Modern Philosophers; Beliefs in God by Contemporary Western Philosophers, and other books. These books are extensively used in the Orient as texts in Bible schools and seminaries.

At the age of 50, he moved his family to the United States where he founded and directed the Chinese for Christ, Inc., until he went to be with the Lord in 1996. The purpose of Chinese for Christ since its inception has been to win the hearts and minds of Chinese, especially intellectuals, and through them to

evangelize Chinese all over the world. This has already been realized in part as thousands have been brought to the Lord in the Student Centers and Chinese for Christ churches in Los Angeles, Berkeley, San Jose, Hayward, Chicago, and New York.

In 1981, the leaders of Chinese for Christ, Inc., were compelled to establish a Seminary in the United States to train ministers to meet the needs of Chinese throughout the changing world, as well as to serve the hundreds of Chinese-American churches.

On December 11, 1982, approval for establishing the Seminary was given at the annual meeting of the Chinese for Christ Board of Directors.

On July 7, 1984, the Seminary offices moved into the then newly purchased facilities in Rosemead, California.

On March 4, 1985, the Seminary was officially started with eleven students in the first quarter of operation.

On August 7, 1985, the Seminary received authorization from the State of California to grant the following degrees: M.A., M.Div., D. Min., and Ph.D..

In 1986, authorization was given by the Immigration and Naturalization Service to enroll nonimmigrant alien (I-20) students.

In 1994, the Evangelical Training Association (ETA) in Wheaton, Illinois, accepted the Seminary as a full member. Students completing at least twelve ETA courses receive an advanced Church Ministries Certificate, a lifelong recognition. Association with ETA ended when the organization commenced collection of annual dues.

On June 16, 1996, the Seminary and the CFC, Inc. offices were moved onto the present campus in Alhambra, California. The fall 1996 quarter classes opened at this location.

In June 1996, at the annual meeting of the Board of Directors, Inc., the name of the school was changed to Chinese for Christ Calvin Chao Theological Seminary in honor of the late founder of Chinese for Christ, Inc.

To date, hundreds of students have been enrolled in the Seminary's myriad of programs.

ADMINISTRATION

Chinese For Christ Calvin Chao Theological Seminary is a ministry of Chinese For Christ, Inc. **Chinese For Christ, Inc.** is a non-profit organization, incorporated in the State of California since 1959. The **Seminary**, grants the following degrees: M.A., M.Div., D. Min., and Ph.D. The Board of Directors of Chinese For Christ, Inc. is the governing body of the **Chinese For Christ Calvin Chao Theological Seminary**.

STATEMENT OF FAITH

The Bible, consisting of the 66 books of the Old and New Testaments is the Word of God, which is a supernaturally given revelation from God Himself. The Scriptures of the Old and New Testaments are without error or misstatement in their moral and spiritual teaching and record of historical facts. They are without error or defect of any kind.

There is one God, the Creator of all beings, eternally existing and manifesting Himself to us in three Persons, Father, Son, and Holy Spirit.

Our Lord Jesus Christ was supernaturally conceived by the power of the Holy Spirit and born of a virgin. He lived and taught and wrought mighty works and wonders, exactly as recorded in the four Gospels. He was put to death by crucifixion under Pontius Pilate. God raised Him from the dead in the body that had been nailed to the cross. The Lord Jesus, after the crucifixion, showed Himself to be alive to His disciples, appearing to them in the space of 40 days. After this the Lord Jesus ascended into heaven, and the Father caused Him to sit at His right hand in the heavenly places, far above all things which were put in subjection under His feet and gave Him to be the head over all things to the church.

The Lord Jesus, before his incarnation, existed in the form of God, and of His own choice laid aside His divine glory and took upon Himself the form of a servant and was made in the likeness of men. In His preexistent state, He was with God and was God. He is a divine person possessed of all the attributes of Deity and should be worshipped as God by angels and man. All the words that He spoke during His earthly life were the words of God. There is absolutely no error of any kind in them, and by the words of Jesus Christ the words of all other teachers must be tested.

The Lord Jesus became in every respect a real man, possessed of all the essential characteristics of human nature. As a true man, Jesus lived in complete and perfect obedience to His Father and thereby

earned a righteousness for those who believe in Him. They stand justified before God and accepted in Christ.

By His death on the cross, the Lord Jesus made a perfect atonement for sin, on the basis of which God can deal in mercy with sinners. He who was Himself absolutely without sin was made sin on our behalf that we might become the righteousness of God in Him. The Lord Jesus is coming again to this Earth, personally, bodily, and visibly. The return of our Lord is the blessed hope of the believer and in it God's purposes of grace toward mankind will find their consummation.

The Holy Spirit is a person, and is possessed of all the distinctively Divine attributes. The charismatic experiences are not necessary manifestations of the filling of the Holy Spirit.

Man was created in the image of God, after His likeness, but the whole human race fell with Adam. All men, until they accept the Lord Jesus as their personal Savior, are lost, darkened in their understanding, alienated from the life of God through the ignorance that is in them, hardened in heart, morally and spiritually dead through their trespasses and sins. They cannot see, nor enter the kingdom of God, until they are born again of the Holy Spirit.

Men are justified on the simple and single ground of the shed blood of Christ and upon the simple and single condition of faith in Him who shed His blood, and are born again by the quickening, renewing, cleansing work of the Holy Spirit, through the instrumentality of the Word of God.

All those who receive Jesus Christ as their Savior and their Lord, and who confess Him as such before their fellow men, become children of God and receive eternal life. They become heirs of God and joint heirs with Jesus Christ. At death their spirits depart to be with Christ in conscious blessedness, and at the Second Coming of Christ their bodies shall be raised and transformed into the likeness of the body of His glory.

All those who persistently reject Jesus Christ in the present life shall be raised from the dead and throughout eternity exist in a state of conscious, unutterable, endless torment and anguish.

The church consists of all those who in this present age truly believe in Jesus Christ. It is the body and bride of Christ, which Christ loves and for which He has given Himself.

There is a personal devil, a being of great cunning and power. He can exert vast power only so far as God suffers him to do so. He shall ultimately be cast into the Lake of Fire and Brimstone and shall be tormented day and night, forever.

NONDISCRIMINATION POLICY

The Seminary subscribes to a policy of equal education and employment opportunity for all people, and does not discriminate on the basis of race, age, color, national origin, sex, disability, or political affiliation in admission, treatment of student, or employee.

LOCATION

The Seminary is located in the suburban residential City of Alhambra, which is next to the corridor of Monterey Park. It is eight miles directly east of the Los Angeles. Alhambra and Monterey Park have the highest concentration of Chinese people in the West San Gabriel Valley. This is an area rich in ethnic and cultural diversity.

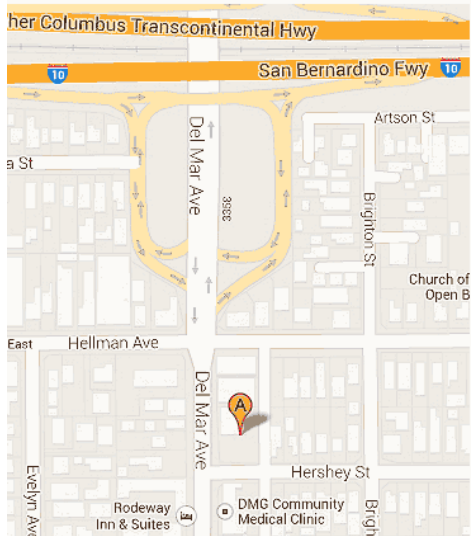
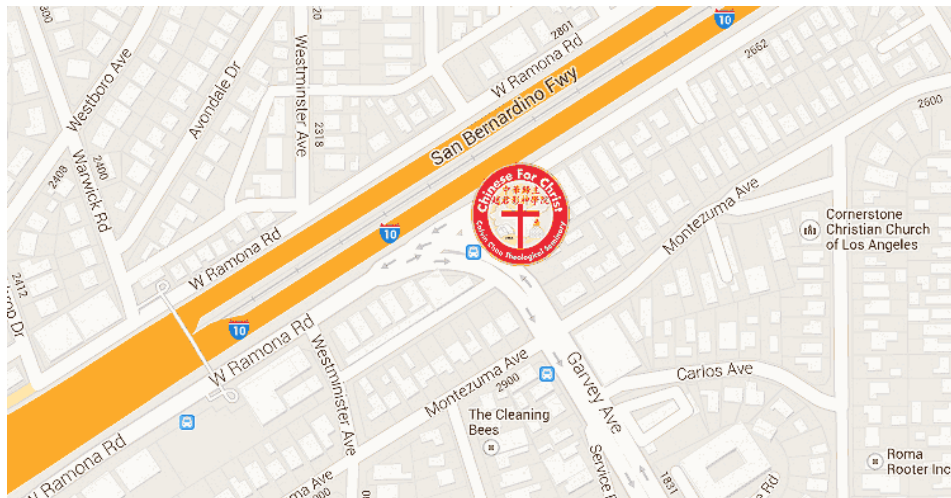
The Seminary is easily reached by automobile on the San Bernardino Freeway from Los Angeles. Exit the San Bernardino Freeway (#10) at the Long Beach Freeway (#710). Turn left (east) on Ramona Avenue, which parallels the #10 Freeway. The Seminary is located at the intersection of Ramona and Garvey Avenues. Cross Garvey on Ramona and turn right into the Seminary's campus parking lot.

The Seminary is also reached easily from Los Angeles by Bus Line 70 that stops right in front of the Seminary on Garvey.

CAMPUS

The campus of Chinese for Christ Calvin Chao Theological Seminary, located at 2021-2027 W. Garvey Avenue, Alhambra, CA 91803, is composed of two adjoining buildings and a parking lot, comprising approximately 10,000 square feet. The main Seminary building houses lecture-style classrooms, 3 equipped with pianos, organ and electronic pianos, 2 practice rooms, a chapel, an executive meeting room, student and faculty lounge, Chinese and English libraries and resource lab, a kitchen area, administrative offices on two floors, an ample parking lot wrapped behind two adjoining buildings. The adjacent building contains faculty offices, President's office, additional classrooms and

administrative offices for Chinese for Christ, Incorporated. Additionally, the Seminary owns overhead projectors, screens, monitors, computers, amplifier-speaker system, recording equipment, video gear, headphones and other audio accoutrements to provide students with a state-of-the-art facility. All instruction is given at the campus location: 2021-2027 Garvey Avenue, Alhambra, California 91803.

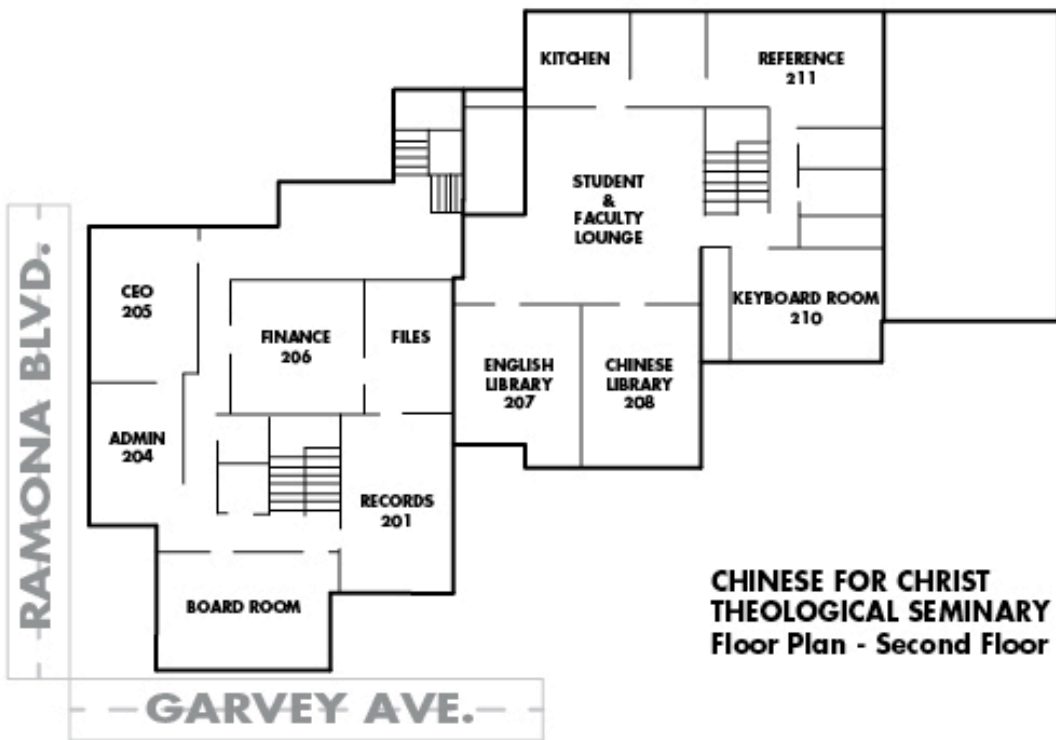
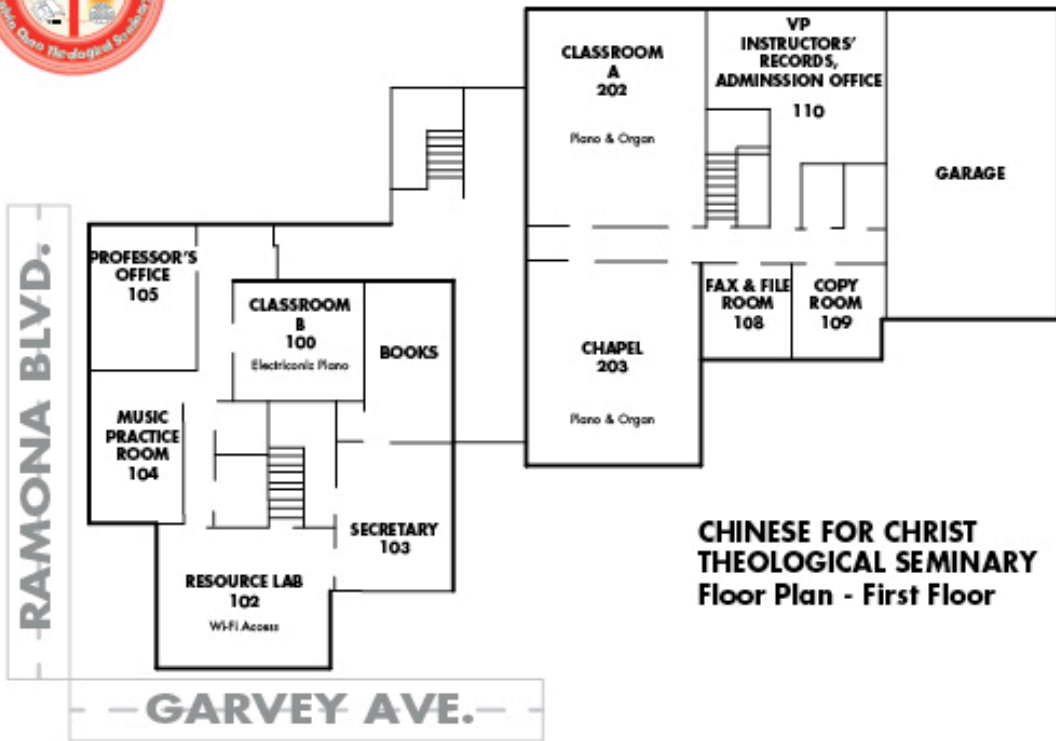


Four miles to the east is the Chinese for Christ, Inc. former headquarters, which consists of the original Seminary building, and the Chinese for Christ church building. This facility, located at 3342 Del Mar Avenue, Rosemead, CA 91770, is used for special services, such as commencement exercises. No classes are held at this location.

FACILITIES



Sec. 11.2a Diagram of All Buildings 2021-2027 W. Garvey Avenue, Alhambra, CA 91803



LIBRARY

The library is located on the second floor of the main building. The Chinese part of the library is housed in three sub-rooms and consists of approximately 15,000 books. The English library consists of approximately 5,000 volumes and is housed in a separate room, next to the Chinese library. Students have open stack privileges. The reference books in both Chinese and English are located immediately adjacent to the open stacks. Study space is available in all the library rooms and in the student lounge. The library is the recipient of Dr. Calvin Chao's personal collection of manuscripts, including taped and digital archived sermons, songs and writings. Students have unrestricted access to the library materials on campus and may check out certain volumes based upon confirmation and verification from a staff member. The library is open for the full day of Monday and Thursday, from 9:00 a.m. to 5:30 p.m. and corresponding hours for classes that meet on other days and evenings or by appointment with R. Yen.

Students may also make use of our reciprocal relationship with Talbot School of Theology, part of the Biola University system. The Talbot library, along with Biola University, established a mutual borrowing privilege for its students, effective September 22, 1998. Both libraries will provide direct loan service to eligible and identified member's of the to other's university's campus community for unrestricted and available material, simply upon presentation of proper identification and the completion of the library card registration form. Biola University and Talbot will issue a library card for any Chinese for Christ seminarian. Students are subject to the terms of the Biola library system for overdue or lost books. The Biola University library is centrally located on the campus and is adjacent to Metzger Hall, Rose Hall and the Student Health Center. The circular lantern on the top of the building can be seen from many campus locations. The entrance is visible from the Bell Tower. The library is open from 7:30am - Midnight, Monday - Thursday; 7:30am - 6pm Friday; Noon to 6pm Saturday; and 2pm - Midnight Sunday. Students are encouraged to check Biola University's library hours before embarking on a trip to the campus, as their hours are subject to change. Visit www.library.Biola.edu/about/hourslocation/ for additional information on exceptions to regular hours and holiday closures.

Students are also encouraged to make use of the excellent facilities of the Los Angeles Public Library, its branch libraries, and the county libraries. We recommend using the internet to search for the nearest, most suitable library. A panoply of learning resources is also available online.

STANDARDS OF CONDUCT

The Seminary believes that students, faculty, staff, and board should adhere to Biblical standards of conduct. Specifically, the Seminary calls attention to certain activities which are inappropriate for Christians as follows: immoral sexual conduct; the possession of obscene literature; the use of alcohol, tobacco, illegal drugs; and gambling. For Chinese students, these guidelines can be found in the Chinese Student Handbook. Failure to abide by the Seminary's standards of conduct may result in disciplinary action including dismissal.

ETHICAL CONDUCT

Instructors should be familiar with the ethical conduct expected of students enrolled at the Seminary. Each time a person enrolls as a student, his/her total record is subject to review. The Seminary reserves the right to discontinue at any time enrollment of any student whose quality of performance, active church involvement, personal and ethical conduct, or financial status is deemed unsatisfactory. It is required that students who profess to enter and to function within the Christian ministries conduct themselves in a manner befitting a servant of the Lord. The Seminary may take disciplinary action should personal and ethical conduct standards be violated. Violation of this standard shall include, but is not limited to:

1. Academic misconduct including, but not limited to, plagiarism or cheating;
2. Use or possession of alcoholic beverages or illegal drugs;
3. Sexual misconduct or illegal sexual behavior;
4. Giving false statements to the Seminary orally or in writing regarding matters of admission, registration, or other records;
5. Financial irresponsibility;
6. Fighting, using abusive or vulgar language;
7. Theft of Seminary or personal property;
8. Violation of Seminary academic regulations.

GENERAL GRIEVANCES AND STUDENTS' RIGHTS

Any student with a grievance is encouraged to go to the student, staff or faculty member with whom he/she has a grievance and to discuss the issue with that person.

If the student feels that the issue has not been resolved, he/she may contact the Seminary's Grievance Officer. The Dean of Academic Affairs is the Seminary's Grievance Officer, and he/she will assist any student with a grievance.

If, when the matter is examined by the Grievance Officer, he/she discovers that no wrongful conduct has taken place, or he/she finds that the person has experienced repentance and has changed his/her conduct, then the Grievance Officer may consider the matter resolved.

When the Grievance Officer examines the situation and finds that the person has indeed exhibited wrongful conduct and is not repentant, the student or faculty involved has the right to bring the matter before the Faculty meeting. The person involved will then be privately counseled and given the opportunity to explain his/her actions or viewpoint. The goal of this counsel is to clarify the situation and to seek reform. The Faculty will render a consensus and their decision on the settlement for the grievance will be final. All reports of grievances reported to the Grievance Officer must be resolved within 30 days from the first student meeting with the Officer.

DRUG FREE WORKPLACE POLICY

Chinese for Christ Calvin Chao Theological Seminary has a drug-free policy. All employees and students are reminded that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited at this institution. Classrooms, hallways, meeting rooms, library, restrooms, kitchen, parking lot, storage areas and the campus as a whole must be free from the use of the aforementioned substances. For the health and protection of our students, this Seminary is a smoke-free facility.

SEXUAL HARASSMENT POLICIES AND PROCEDURES

The Seminary is committed to providing and maintaining a healthy learning and working environment for all students, staff and faculty members. The existence of sexual harassment on campus undermines the educational environment, and thus the Seminary is committed to taking action to prevent

and eliminate all such behavior, and will hold individuals who engage in such behavior responsible and subject to disciplinary action. These procedures apply to all employees, staff, faculty and students of the Seminary. The Seminary does not condone any acts in violation of its Sexual Harassment Policy involving any third parties, including visitors and employees of contractors.

1. **Definition:** Sexual Harassment is defined to include direct and indirect sexual advances. Sexual harassment includes unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature.
2. **Sexual Harassment Grievance Officers:**
 - A. The Chief Operating Officer and the Dean of Academic Affairs will assist faculty, students, or staff who may have been subjected to sexual harassment.
 - B. Any complaints about any Grievance Officer or any other administrator shall be directed to the President.
3. **The Complaint Process:** Problems, questions and complaints of sexual harassment can be discussed with the Grievance Officer.
4. **Informal Complaint:** Every effort will be made to resolve the complaint informally. If the complaint cannot be informally resolved the complainant will be advised to initiate a formal complaint. It should be understood that merely discussing the complaint does not constitute a formal charge of sexual harassment.
5. **Formal Complaint:**
 - A. A formal complaint is one that has been reduced to writing and signed by the complainant. Complaints should be sent to any one of the Grievance Officers.
 - B. During any investigation of a formal complaint, the accused must be notified of the Complainant and the identity of the complainant. The specific charges shall be shared with the accused as soon as practicable. Beyond this sharing of information, confidentiality will be maintained to the extent possible, until formal disciplinary action is pursued.

- C. All formal actions regarding violation of the Seminary's Sexual Harassment Policy and Procedures by any faculty member, staff, or student will be governed by the disciplinary Procedures of the Seminary. Sanctions may include dismissal from the Seminary. In any case, the accused shall have the right to counsel. Only sustained charges will be entered into permanent files.
6. **Retaliation:** No person exercising his or her rights and/or responsibilities under the Sexual Harassment Policy and Procedures shall be subject to retaliation or threat of retaliation in any form. A charge of retaliation or threat of retaliation shall be treated as a separate allegation from the charge of sexual harassment. A finding of retaliation or threat of retaliation shall constitute a separate violation of this policy, and is not dependent upon a finding of violation of any other section of the policy.
7. **Patently False Accusations:** Patently false accusations of sexual harassment will constitute a violation of the Seminary's regulations and subject the accuser to the Seminary's sanctions.

DISCIPLINARY, PROBATION AND DISMISSAL POLICY

Chinese for Christ Calvin Chao Theological Seminary will take disciplinary action against a student who violates the school's standards of ethical conduct.

A student may be failed, suspended temporarily (probation) or dismissed for academic dishonesty, or for any acts that violate the institution's Christian ethics. At the discretion of the Faculty, a student may be dismissed from the Seminary for disruptive behavior, failure to comply with ethical standards, poor academic performance or not meeting financial obligations, as outlined below:

- Cheating, bribery, or plagiarism associated with the academic programs;
- Forgery, alteration or misuse of the study materials, documents, records or the provision of information known to be false;
- Intentional and repeated disruption whilst on campus, including sabotage of the educational or administrative processes;

- Physical or abusive harm to any persons or property of any member of the Seminary or members of anyone's family associated with the Seminary;
- Fabrication of any information related to any student or faculty member with the intent to damage the good name and reputation of that person, including one's self;
- Theft or intentional damage to the Seminary's property or property owned by a member of the Seminary's community;
- Unauthorized entry into, unauthorized use, or misuse of the Seminary's property;
- Sale or possession of dangerous, illegal drugs or narcotics, except when lawfully prescribed pursuant to medical or dental care, or when lawfully permitted;
- Obscene behavior on the Seminary's property that is not within the ethical boundaries of Christianity's teachings;
- Use of abusive language or behavior (bullying) directed toward any student or faculty member of the Seminary's community;
- Peer pressure to engage or facilitate any type of hazing activity or un-Christian initiation rituals;
- Violating any professor or executive office of the Seminary, including the President, following notification of a prior warning;
- An M.A. or M.Div. student's grade point average in a quarter falls below 2.00; a D. Min. below 2.67; or Ph.D. below 3.00;
- If the student does not completely accept the Seminary's Statement of Faith;
- If the student's conduct violates the Scripture, or Seminary's Standard of Conduct;
- If the student cannot meet his/her financial responsibilities.

Upon the findings of a violation by the Faculty, a Committee will be convened, consisting of the President, an additional Board Member and the Faculty member who brought the violation to the student's attention. By consensus of the Committee, discipline will be determined and will be based upon the violation and may include any or all of the following actions:

- verbal reprimand
- written reprimand
- property restitution
- temporary suspension (probation) or dismissal
- permanent dismissal

Future enrollment will depend upon the student's ability to meet the conditions imposed at the time of dismissal.

SELF-MONITORING PROCEDURES

To ensure that the Chinese for Christ Calvin Chao Theological Seminary maintains ongoing and unfettered operation, the institution has established procedures to monitor its compliance with the rules and regulations put forth by the Board of Directors. The Board of Directors has established an Executive Education Committee, whose duties and responsibilities include a monthly audit of operations and procedures.

The Executive Education Committee reports to the Board of Directors and upon the approval of the Board, the self-monitored updates will be incorporated on an ongoing basis, with updates made monthly, or as necessary.

The Board of Directors is responsible for directing and administering the teaching activities of the Institute. The Executive Education Committee is comprised of the Vice President and President of the Seminary and meets on the first Monday of every month with the specific intent that the curriculum, standards and guidelines are monitored and updated if necessary. During the Executive Education Committee meetings all suggested amendments to the Policies and Procedures contained in the Catalog and related collateral will be written, presented and voted on for adoption by the Vice President and President. A report will be made to the Board of Directors, noting the changes made. The Board will have one month to reply with suggestions and substitute language, along with rationale and justification for the changes. The President has the power to veto the Board's suggestions if it is known that the changes will dilute or jeopardize the stated mission of Chinese For Christ Theological Seminary. If the

Board fails to respond to the changes made pursuant to the Self-Monitoring procedures, the updated Policies and Procedures will be considered adopted and endorsed by the Board. The Vice President will then ensure that the updates will be made within 30 days to the online Catalog and related materials.

Additionally, the Vice President, supported by administrative assistance, will also update and manage all impacted databases, documents, forms (including the Enrollment Agreement), and Catalog and related materials.

In the event the Executive Education Committee cannot convene, the issues related to changes that need to be implemented based upon the Self-Monitoring procedures may be assigned to the Executive Committee.

STUDENT SERVICES

The following Student Services are available to all students of Chinese for Christ Calvin Chao Theological Seminary for any assistance they require. Students have easy access to these services throughout their educational programs via personal contact, telephone, fax, or internet.

COUNSELING

Chinese for Christ Calvin Chao Theological Seminary prides itself with a staff of professors and teachers who are either ordained ministers or are academically prepared to counsel individuals through periods of stress and personal crises.

INSTRUCTOR ACCESS & TUTORIAL SERVICES

The professors will be available for student counseling during specified times. If students have any questions about their class work, assignments, subject of study, or other issues, they must make an appointment with their professor. Tutorial Services are available to provide free individual or group tutoring with trained peer tutors. Please contact the Office of Registrar for additional information.

STUDENT ORGANIZATIONS

The student body is organized under the leadership of its own elected officers and the Director of Student Affairs as its advisor. Weekly meetings are possible each Monday morning following the chapel service. The Student Council represents and responds to academic, personal, and social concerns of students.

A women's organization is open to students and students' wives. Its purpose is to address the special needs and interests of women at their meetings, which are held on Campus or in a home. The advisors are the President or Director of Student Affairs.

CHRISTIAN SERVICE

The Seminary desires to prepare its students practically as well as academically. Under the direction of the Director of Student Affairs each student, is required to have a Christian service assignment each quarter of residence. This may be teaching a class or Good News Club, hospital or jail

visitation, assisting a pastor, directing music in church services, etc. So that students may be as well prepared as possible for the Lord's work, it is desirable that assignments be changed once or twice a year.

Academic credit is not given for Christian Service, but a report is required at the close of each quarter from the student's supervisor and the grade is recorded. If the grade is not satisfactory the assignment must be repeated.

SPIRITUAL AND COMMUNITY LIFE

Worship in the Seminary chapel as a community and through small groups is an integral part of Seminary life. Thursday afternoon prayers faculty members, students, and guests lead in songs, prayers, and brief meditations on Scripture. These devotional exercises are an important aspect of Seminary life as they build a healthy community and personal faith.

INTERNATIONAL STUDENT SERVICES

Issuance of I-20 Visa services are provided and Chinese for Christ Calvin Chao Theological Seminary vouches for student status. We also offer the following International Student Services:

The Seminary has an International Student Advisor (ISA) to assist students in matters related to their F-1 visa status. All services with students are conducted in Chinese. The ISA may interface in English with officials, as required.

Services include:

1. Issuance of I-20 (Application and Processing Fee **\$365** & I-20 Registration Fee **\$25.00** Per Quarter) ;
2. Assistance in applying for practical training (No Fee);
3. Others issues related to F-1 students' compliance with the regulations of INS (No Fee);
4. Upon arrival in the U.S., this office will refer the student to the Director of Student Affairs for help in settling in to their student lifestyle (No Fee).

Students on F-1 visa must register for at least 12 units per quarter for the Masters Degrees program or 8 units per quarter for the D. Min. program.

LANGUAGE PROFICIENCY

Instruction is conducted predominately in Chinese; in some instances, English may be used and a proficient interpreter with language skills appropriate for doctorate level courses is available on site. Textbooks and other written materials are provided in Chinese. We do not require students to take the Test of English as a Foreign Language (TOEFL). Students are proficient in written and oral Chinese based upon the U.S. Foreign Service Language Rating System, when they score results of S4/R4 or higher. A student is not admitted whose language proficiency do not reveal their competency in Chinese based upon the score results. Tests are arranged by appointment with the International Student Advisor.

IMPROVING ENGLISH LANGUAGE COURSES

Chinese for Christ Calvin Chao Theological Seminary offers the following elective English courses for the students to improve his/her English. This is not a credentialed, degree or certificated program.

1. English as a Second Language, I, II, III. (\$180 for 22 hours per course)
2. Reading & Writing English I, II, III. (\$180 for 22 hours per course)
3. English Bible Reading (\$180 for 22 hours per course)

PLACEMENT SERVICES & LICENSURE NOTIFICATION

This Seminary is not responsible for its graduates' ministry placement. Each student, however, will have opportunities to contact various churches and organizations when they do their Field Education during their studies at the Seminary under the counsel of the Director of Student Affairs.

The Director of Student Affairs will provide information for graduating students, concerning ministry placement by actively gathering data from churches that need pastoral personnel.

Overseas students who wish to receive practical training in the United States may apply for practical training through the International Student Advisor.

Chinese for Christ Calvin Chao Theological Seminary offers degree programs which may be helpful and required by some employers in the ministerial field, but any such positions do not require state licensing. Chinese for Christ Calvin Chao Theological Seminary, therefore, makes no claims that a career that requires licensure in the State of California, will be served by any of the degree programs offered at this institution.

ARTICULATION AGREEMENTS WITH OTHER INSTITUTIONS

The Chinese for Christ Calvin Chao Theological Seminary does not have an articulation agreement with other institutions.

STUDENT MEDICAL CARE

All full time students and their spouses and families should enroll in a basic health insurance program. The Director of Student Affairs will help students to locate suitable physicians for their illness when such needs arise.

HOUSING SERVICES

Chinese for Christ Calvin Chao Theological Seminary **does not offer dormitory/housing facilities. The availability of housing located reasonably near the institution's facilities is the responsibility of the student to seek out and obtain. No facilities are recommended or sponsored by this institution.** While Chinese for Christ Calvin Chao Theological Seminary discloses that housing is the student's responsibility to secure, we do, however, note that according to the City of Alhambra data for 2011, the median gross rent was \$1,139 per month and readily available within a five mile radius. Housing expenses and location, ultimately, though, are the responsibility of each student.

Upon request, however, the student will be sent referrals that may have come to the school for available housing which will indicate housing costs. Additionally, a copy of the local newspapers with area housing listings can be sent to the student, which also provides insight into anticipated and approximate housing costs. The Director of Student Affairs will offer limited assistance as noted for students to locate available rentals in the area community, but make no claims to their viability or availability.

FINANCIAL INFORMATION

The Seminary desires to keep the cost of education affordable. Because it is a private, nonprofit institution, the Seminary is not supported by taxes or any public funds. Student tuition and fees do not cover the cost of education. The Seminary, therefore, is dependent upon the gifts of alumni, churches, and friends to subsidize the cost of education.

The Seminary reserves the right to change rates and policies when necessary.

GENERAL FEES NON-REFUNDABLE

Application Fee	\$35.00
Registration Fee, per quarter	\$30.00
Late Registration Fee	\$25.00
Readmission Fee	\$25.00
I-20 Registration Fee, per quarter	\$25.00
Change of Class Schedule, per class	\$10.00
Transcript Fee, first copy free	\$10.00
Library Fee, per quarter	\$10.00
Application and Processing Fee	\$365.00
(For I-20 students)	
Continuation Fee	\$200.00
(Leave of Absence, if applicable)	

TUITION FEES

M. A. and M. Div., per unit	\$90.00
M.A.C.M., per unit	\$110.00
D. Min., per unit	\$120.00
Ph.D., per unit	\$150.00
Audit, per unit	\$45.00

TOTAL ESTIMATE CHARGES FOR A PERIOD OF ATTENDANCE :

M.A. =	\$1,714.25 Per Quarter	D.Min =	\$1,250.66 Per Quarter
M.Div =	\$1,847.66 Per Quarter	Ph.D. =	\$1,507.41 Per Quarter
M.A.C.M. =	\$1,420.70 Per Quarter		

An international student, after acceptance by the Seminary, must secure a financial guarantor in this country to fill out and sign an Affidavit of Support (Form I-134) for him/her, before the school can issue an I-20 Form, with which he/she can apply for a Student Visa at the local American Consulate.

SPECIAL FEES

Interpretation, per unit **\$15.00**

The following fees must be paid in advance

Thesis, non-resident fee (per year) **\$300.00**

Thesis reading fee, M.A., M. Div. * **\$500.00**

Dissertation reading fee, D. Min. * **\$600.00**

Dissertation reading fee, Ph.D. * **\$700.00**

**Graduation fee, includes diploma,
rental of academic cap, gown
and hood.** **\$300.00**

*Translation cost of Chinese dissertation into English is to be paid by students.

NOTES:

To Audit a class the fee is 1/2 of the cost per course unit.

Classes in Biblical Studies and Theology do not entail equipment. Students are expected to provide their own computers and access to computers.

TUITION ESTIMATE

ESTIMATED SCHEDULE OF TOTAL CHARGES FOR ENTIRE EDUCATIONAL PROGRAM

M. A.		M. Div.		D. Min.		M.A.C.M.		Ph.D.	
~16 Units x 6 Quarters (\$90.00 per unit)		~16 Units x 3 Quarters (\$90.00 per unit)		~8 Units x 6 Quarters (\$120.00 per unit)		Quarters (\$110.00 per unit)		~8 Units x 6 Quarters (\$150.00 per unit)	
Tuition: \$8,640.00		Tuition: \$4,320.00		Tuition: \$5,760.00		Tuition: \$6,600.00		Tuition: \$7,200.00	
Non-refundable Registration Fee \$30x6 = \$180.00		Non-refundable Registration Fee \$30x3 = \$90.00		Non-refundable Registration Fee \$30x6 = \$180.00		Non-refundable Registration Fee \$30x5 = \$150.00		Non-refundable Registration Fee \$30x6 = \$180.00	
Library Fee \$10x6 = \$60.00		Library Fee \$10x3 = \$30.00		Library Fee \$10x6 = \$60.00		Library Fee \$10x5 = \$50.00		Library Fee \$10x6 = \$60.00	
Thesis, non-resident fee (\$300 per year) \$600.00		Thesis, non-resident fee (\$300 per year) \$300.00		Thesis, non-resident fee (\$300 per year) \$600.00				Thesis, non-resident fee (\$300 per year) \$600.00	
Thesis reading fee, M.A., M. Div. \$500.00		Thesis reading fee, M.A., M. Div. \$500.00		Thesis reading fee, D.Min \$600.00				Dissertation reading fee, Ph.D. \$700.00	
Graduation Fee \$300.00		Graduation Fee \$300.00		Graduation Fee \$300.00		Graduation Fee \$300.00		Graduation Fee \$300.00	
M.A. TOTAL:	\$10,280.00	M. Div. TOTAL:	\$5,540.00	D.Min. TOTAL:	\$7,500.00	M.A.C.M. TOTAL:	\$7,100.00	Ph.D. TOTAL:	\$9,040.00

PAYMENT OPTIONS

A student's account balances must be paid in full prior to taking examinations, registration in a subsequent quarter, commencement, or issuance of a transcript.

Two payment plans are available as follows:

1. All tuition costs and fees may be paid in full on or before the day of registration of each quarter.
2. The student must pay a minimum of \$300.00 and a deferred payment of \$25.00 on or before the day of registration of each quarter. A finance charge of 1% per month of the unpaid balance is added at each billing to carry the account. Payments are due in the Registrar Office on or before the 10th of each month. All tuition & fees must be paid in full before examination week of any quarter.

A student is not registered and cannot attend classes until he/she has accepted payment plan #1 or #2 in conference with an administrator.

A delinquent account will preclude a student from attending classes, taking examinations, or receiving passing grades for the quarter.

RIGHT TO WITHHOLD TRANSCRIPTS AND GRADES FOR NONPAYMENT OF TUITION

The Seminary may withhold a student's transcript or grades if the student is in default on a student tuition contract. If the student has made partial payment of his or her tuition obligation, the institution may only withhold that portion of the grades or transcript that corresponds on a pro rata basis to the amount of tuition or loan obligation the student has not paid. If the course of study consists of only one course, the institution may withhold the grades or the transcript until the tuition or loan obligation is paid in full.

TUITION REFUND POLICY

Each student is informed through the admission instructions that any notification of withdrawal or cancellation and any request for a refund must be made in writing -- or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance.

The Seminary refunds 100 percent of the amount paid by a student for instructional charges, less nonrefundable fees not to exceed \$250, if notice of cancellation is made through attendance at the the first class session, or the seventh day after enrollment, whichever is later.

The seminary reserves the right to change the method of calculation for instruction by other means, but not necessarily limited to, distance education. Note: this institution does not have a distance education program presently.

The following guidelines apply and the requests for such refunds must be made in writing to the Registrar; the date the request is received determines the amount of tuition refunded.

The pro rata refund shall be no less than the total amount owed by the student for the portion of the educational program provided, subtracted from the amount paid by the student, calculated as follows: The amount owed equals the daily charge for the program (total institutional charge, divided by the number of days or hours in the program), multiplied by the number of days student attended, or was scheduled to attend, prior to withdrawal.

The Seminary's policies concerning refund and cancellation are as follows:

1. Non-refundable fees are not refunded at any time;
2. Audit fees are not refunded at any time;
3. The Seminary shall pay or credit refunds within 45 days of a student's cancellation or withdrawal.

If a student obtains a loan to pay for the educational program, the student will have the responsibility of repay the full amount of the loan plus interest, less the amount of any refund, and that, if the student has received federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal student financial aid program funds.

My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the Seminary's cancellation and refund policies have been clearly explained to me. I agree with the Statement of Faith and will conform to the Standards of conduct (sent to the student as part of the Admission packet). I agree with and shall be responsible for all tuition and fees accrued for my enrollment and attendance of classes at the Seminary. I have read and shall follow the instructions as delineated by the Seminary Refund Policy set forth below. I understand that the Seminary reserves the right to dismiss a student who, in its judgment, does not conform to its Statement of Faith and abide by the policies, program, and expectations of the Seminary.

Applicants signature (required)

Date

STUDENT'S RIGHT TO CANCELLATION

WITHDRAWAL AND REFUND RIGHTS

The student has the right to cancel the enrollment agreement and obtain a refund, **at the first class session or the seventh day after enrollment**, whichever is later.

Cancellation occurs when a student provides a written notice of cancellation by mail, in person, or via FAX. The notice of cancellation, if mailed is effective upon deposit into the mail, as long as it is properly addressed with postage prepaid. This notice should state that the student has decided to cancel the agreement. If a student cancels this agreement, the Seminary will refund any money that has been paid within 30 days after the notice is received.

Students are advised, again, that notification of withdrawal or cancellation must be made in writing. The Cancellation Notice can take any form, but must be addressed to:

Office of Registrar
Calvin Chao Chinese for Christ Theological Seminary
P.O. Box 1888, Monterey Park, CA 91754

If the Seminary has provided any materials or equipment, the student must return the material or equipment within 30 days of the signed date of the cancellation notice. Failure to do so will result in the Seminary keeping an amount out of what was paid that equals the cost of the material or equipment. The total amount charged will be itemized. The amount charged shall not exceed the material or equipment's fair market value. The Seminary will provide reasonable proof to establish the equipment's fair market value. The Seminary is required to refund any amount over that as provided above, and the student may then keep the equipment.

The student has the right to withdraw from a program of instruction at any time. If withdrawal from the course of instruction occurs after the cancellation period, the Seminary will remit a refund less non-refundable registration fee within 30 days following the withdrawal. The student is obligated to pay only for educational services rendered and unreturned equipment.

The Chinese for Christ Calvin Chao Theological Seminary has met all stated requirements related to Tuition, Fee Disclosures, Itemizations, Cancellation, Withdrawal and Refund policies.

CAMPUS VISIT

Prior to enrollment, students are required to make a campus visit if their residence is in proximity of the Seminary. However, students admitted under the nonresidence status (I-20) cannot make this prior campus visit, but are given a description of our facilities through our brochure and catalog.

PROVISION OF CATALOG NOTIFICATION

The Chinese for Christ Calvin Chao Theological Seminary provides students and other interested persons, prior to enrollment, an English or Chinese version of this catalog which contains the following information:

1. Description of the instruction provided under each course in the masters and doctoral Programs;
2. The number credit hours of instruction per unit required for completion of the educational degree;
3. Attendance, dropout, and leave-of-absence policies;
4. Faculty and their qualifications;
5. Schedule of tuition, fees, and all other charges necessary for the term of instruction and completion of the course of study.

Chinese For Christ Calvin Chao Theological Seminary does not compensate an employee involved in recruitment, enrollment, admissions, student attendance, or sales of educational materials to students on the basis of a commission, commission draw, bonus, quota, or other similar method related to the recruitment, enrollment, admissions, student attendance, or sales of educational materials to students.

STUDENT'S OPTION FOR TUITION PAYMENT IN FULL

At the student's option, Chinese For Christ Calvin Chao Theological Seminary may accept payment in full for tuition and fees, including any funds received through the love offerings of many churches, para-church organizations, and Christian brothers and sisters. After the student has been accepted and enrolled and the date of the first class session is disclosed on the enrollment agreement.

ACADEMIC POLICY

ADMISSION TO THE SEMINARY

Because the purpose of the Seminary is to prepare people for Christian ministry, it requires applicants to be evangelical believers (attested with a written statement of faith), and as such, must be baptized for at least 2 years before enrollment. Additionally, applicants must submit 3 letters of recommendation from any of the following: a pastor (mandatory), a professor, or an employer.

The Seminary does not discriminate on the basis of race, color, national origin (Title VI of the Civil Rights Act of 1964), gender (Title IX of the 1972 Educational Amendments), handicap (Section 504 of the Rehabilitation Act of 1973), or age (Age Discrimination Act of 1975). This nondiscriminatory policy covers admission to, activities, and employment in the Seminary. Sexual and racial harassment is prohibited. Questions concerning these matters may be directed to the Director of Student Affairs.

Applicants are required to complete the forms provided by the Registrar's office and to submit references and official transcripts directly from the school involved. A copy of the student's most recent degree certificate must also be provided. These materials plus the Application Fee should be submitted as early as possible so that they may be properly processed prior to the beginning of a quarter.

ADMISSION OF INTERNATIONAL STUDENTS

TOEFL OR CASAS

It is essential that students from other countries be able to understand directions and lectures in Chinese and also to be able to express their thoughts clearly in spoken Chinese immediately upon arrival campus. English proficiency is not required because all courses are given in Chinese. All lectures in English are interpreted into Chinese. So TOEFL OR CASAS testing and scores are not required for consideration for admissions.

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

The transferability of credits you earn at Chinese For Christ Calvin Chao Theological Seminary is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree you earn in the educational program is also at the complete discretion of the institution to which you may seek to transfer. If the degree that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Chinese For Christ Calvin Chao Theological Seminary to determine if your degree will transfer.

TRANSFER CREDITS

A student transferring from a recognized graduate institution may receive credit for some required courses offered in this Seminary if a grade of B or higher was achieved. However, the maximum number of allowable transferable credits is no more than a total of 20% of graduate credits transferred will be accepted toward a Master's degree; and no more than 30 graduate credits transferred will be accepted toward a doctoral degree. Recognized graduate institutions are those colleges, universities, and seminaries registered with, and recognized by, the Ministry of Interior in Taiwan and the Republic of China, accrediting associations in the United States or State Departments of Education. This institution does not grant credit for students with prior experiential learning.

Procedures have been established for the evaluation of college and university credits earned in foreign post-secondary institutions.

The steps that the Chinese for Christ Calvin Chao Theological Seminary takes in acceptance of credits earned by applicants in foreign post-secondary institutions are:

1. Check whether institution where student obtained diploma is on the list of the International Handbook of Universities (13th Edition), published by the International Association of Universities. If the institution is on the handbook list, the Seminary will recognize credits earned at a particular institution. The Seminary, however, maintains the prerogative to review each individual student's file.

2. As to acceptance of credits of specific courses, the Seminary requests a student applicant to send a catalog of the institution for review. Comparable course with acceptable grades are transferable.

For those students whose credits are not from the list of the International Handbook of Universities or whose courses are in question, other procedures will be followed. These procedures are described below, under "Procedures for Unaccredited Foreign Institutions."

CHALLENGE BY TEST, DISTANCE LEARNING & EXPERIENTIAL LEARNING POLICY

Chinese for Christ Calvin Chao Theological Seminary does not provide challenge exams nor accept scores from standardized tests.

Chinese for Christ Calvin Chao Theological Seminary does not offer distance learning, correspondence courses or awarding of credits for prior experiential learning.

PROCEDURES FOR UNACCREDITED FOREIGN INSTITUTIONS

The following procedures will be followed in the case of students whose credits are obtained from a foreign postsecondary institution that is not listed in the International Handbook of Universities.

1. Student will be requested to send Chinese for Christ Calvin Chao Theological Seminary a complete catalog of the school where the credits were earned.
2. Student applicant will list professors and credentials of professors in order for Chinese for Christ Calvin Chao Theological Seminary to determine the quality of instruction.
3. Each individual course will be evaluated separately.
4. Student applicant may petition individual courses to be reviewed as transferable units by Chinese for Christ Calvin Chao Theological Seminary.

Credit will not be accepted from other academic institutions if courses are taken while a student is enrolled in Chinese for Christ Calvin Chao Theological Seminary.

NOTIFICATION OF ADMISSION

After evaluating the application, the Committee shall notify the qualified applicants. The information for registration will also be mailed.

As soon as they have received notification of admission, students outside the U.S. should notify the Committee of the exact date of their arrival, and provide all necessary documents for the issuance of I-20, in order to apply for an American Visa.

CLASS ENROLLMENT

A student may be admitted to a class, either for credit or as an auditor, only after having completed the proper enrollment procedure at the Registrar's Office. Professors are to submit names of students whose names do not appear on the official roll of the class.

After the last day to register for a class in a specific school term, a class list will be sent to faculty members by the Registrar's Office. This list will contain the names of all persons who should be in the class including regular students and auditors. If this list does not match the names of the students who have been attending the class, please notify the Registrar. Auditors are allowed to attend your class after they have completed an audit form and returned it to the Registrar at the time of registration.

READMISSION

Students who drop out for a quarter or longer must file an application for readmission and pay a \$25.00 readmission fee. Students who drop out for two years or more will be asked to fill out all the forms and pay all the fees required of first-time applicants. Students dropping out for a year or more will reenter under the catalog current at the time of their readmission.

ATTENDANCE POLICY

Students are expected to attend all the sessions of the classes in which they are enrolled. Only two excused absences are allowed per quarter, except for extenuating circumstances. Three tardies equal one absence. The final grade may be affected by additional absences.

Excusable absences include: injury, documented illness, death in the family, jury duty, military service, childbirth and special emergencies that are reported to the Dean.

Excessive, recurrent absences result in poor academic performance and may place the student in jeopardy of suspension or dismissal from the class or the program. A Committee, consisting of the President, one Board member and an instructor for the student, may be formed to make a determination of appropriate actions in the event of excessive absences, excused or otherwise.

All work missed during the absent period must be made up and turned in to the instructor, who will determine an appropriate grade. Appointments must be made with the instructor to make up any missed examinations.

ACADEMIC CALENDAR YEAR

Each academic year begins on July 1st, and on June 30th of the following year.

Each academic year is divided into three quarters. Fall quarter begins in September and ends in November, Winter quarter begins in December and ends in February, and Spring quarter begins in March and ends in May.

During the Summer quarter, intensive courses will be offered for the M.A., M.Div., M.A.C.M., D.Min., and Ph.D. programs.

Every quarter consists of eleven weeks, eleven weeks of instruction. (Requires 11 clock hours of instruction for 1 unit of credit.)

REGISTRATION

Students are to register in person on the scheduled registration days. A nonrefundable Late Registration fee of \$25.00 will be charged each student who fails to register on the scheduled days. Registration is not complete until satisfactory financial arrangements have been made. Credit will be granted only for those courses for which the student is officially registered.

Classes may be canceled for insufficient enrollment in master's programs.

The academic load for fulltime students is 12-17 units. A student must have an overall GPA of at least 3.00 to take more than 17 units, and, then, can do so only by permission from the Dean. In no case can a student take more than 19 units in a quarter.

The academic load for fulltime students in the doctoral programs is 8 units per quarter.

International students who are on a student visa are required by law to be registered as fulltime students, carrying a minimum of 12 units per quarter for a master's degree or 8 units for a doctor's degree.

Auditors must be approved by the Registrar and the Instructor in the course. A course that has been audited cannot be taken for credit at a later time.

NEW STUDENT ORIENTATION

All new students are required to attend the student orientation one hour before the first quarter starts. The orientation program includes presentations on communication skills and policies of academic affairs, campus and library tours, and all the necessary information concerning being a member of campus community.

CHANGE OF REGISTRATION

All changes of class schedules require the filing of the appropriate form in the Registrar's Office, the approval of the Registrar, and the payment of the \$10.00 per course change fee.

Courses may be added during the first week only. Courses may be dropped officially through the fifth week and will not appear on the student's permanent record. Courses dropped officially after the fifth week will receive a UW grade. Classes dropped unofficially after the first week will, also, receive a UW grade.

Students may officially withdraw from Seminary during the first six weeks without academic penalty. Students who withdraw unofficially at any time will receive a UW and not be entitled to any refund of tuition or fees.

LEAVE OF ABSENCE

Students who cannot continue their studies because of illness or other extenuating circumstances may apply for a leave of absence. If a student leaves in the middle of a quarter, he/she will not be granted credit for the courses registered in that quarter.

Students may resume their studies after the leave of absence. The maximum amount of time for a leave of absence is two years. If a student's absence from the Seminary exceeds two years, the student must be reevaluated by the Dean of Academic Affairs for readmission to the Seminary before he/she may resume his/her studies.

During the period of the leave of absence, the student must register every quarter and pay the continuation fee in order to maintain his/her student status at the Seminary.

DROPOUT

A student who, for any reason, finds it necessary to withdraw from the Seminary during the course of the quarter must do so through the Office of the Registrar. The student must complete the Exit Interview process clearance and the class Withdrawal form. Failure to comply with these regulations will mean that failing grades will be entered on the student's record and dismissal will be recorded as dishonorable. (See "Refund Policy" under financial information.)

GRADING SCALE FOR PROGRAM COMPLETION

The quality of a student's work will be determined by the following scale with letter grades being assigned grade points:

Grade	Quality	Grade Points
A	Excellent	4.00
A-		3.67
B+		3.33
B	Good	3.00
B-		2.67
C+		2.33
C	Satisfactory	2.00
C-		1.67
D+		1.33
D	Unsatisfactory	1.00
D-		0.67
F	Failure	0.00
UW		0.00

The following letter grades may also be given:

W indicates an official withdrawal from class and does not affect the grade point average;

UW indicates an unofficial withdrawal and affects the average in the same manner as an **F**;

INC indicates a course in which the work has not been completed prior to the conclusion of the quarter. An **INC** can be given only when the student has obtained permission from the Dean to be late due to serious illness or other extenuating circumstances. Incomplete work which is not completed within three weeks after the close of a quarter will be given a grade of **F**.

A grade of **F** may be removed from the record by the satisfactory retaking and passing of the same course. The better of the two grades will be used in computing the grade point average, but both grades will appear on the permanent record. Courses in which a student received a grade above **F** may not be repeated for credit.

Grade point averages may be computed by dividing the total number of units attempted into the total number of grade points earned in this Seminary. The number of grade points required appears under the graduation requirements of each degree program.

Student performance will be evaluated by examination, classroom participation and attendance, projects, seminars, research work, reports and fellowship activities.

An instructor will follow the course requirements as indicated in the course of study for each class. If a dissertation is required, the instructor will work with other members of the Dissertation Committee formed for the particular student in question. The faculty advisor will meet on a regular basis with the student to check periodically his/her progress in the dissertation and to give close, personal supervision and evaluation of the student's work. The final evaluation of the dissertation will be determined by the faculty advisor and the Dissertation Committee.

The President may upon special circumstances grant an incomplete or extension for turning in expected work for a particular course. The President will inform the Registrar in these special instances.

GRADE CHANGES

It is a student's right to talk to an instructor about a grade if it is thought to have been given in error. However, such changes must be made no later than the end of the following quarter.

STANDARDS FOR STUDENT ACHIEVEMENT

For the purpose of determining Standards of Student Achievement for course registration eligibility, students must maintain a minimum cumulative GPA of 2.0. If a student's cumulative GPA is not 2.0 or above upon completion of the M.A. or M.Div programs, the student will not be allowed to graduate until the student has met the minimum standards of student achievement by repeating courses to raise his/her cumulative grade point average.

If a student's cumulative GPA is not 2.67 or above upon completion of the D.Min program, the student will not be allowed to graduate until the student has met the minimum standards of student achievement by repeating courses to raise his/her cumulative grade point average.

If a student's cumulative GPA is not 3.0 or above upon completion of the Ph.D. program, the student will not be allowed to graduate until the student has met the minimum standards of student achievement by repeating courses to raise his/her cumulative grade point average.

Students are required to make quantitative progress toward a degree, measured by quarterly successful completion of coursework. A minimum of 12 units per quarter for a master's degree or 8 units for a doctor's degree must be completed, as required by law for international students.

Students are encouraged to read the Catalog sections on their respective degree program to learn more about specific admission, curriculum and graduation requirements.

With special arrangement through the Dean of Academic Affairs, students who do not meet the above standards may be considered to be making satisfactory progress for the purpose of determining eligibility for course registration, if approved by the Dean and the student's instructors.

AUDITING

Auditors must file an Auditor Application and pay the Application Processing Fee of \$45.00. In addition the auditor must pay the Audit Fee for each class audited. The charge is one-half of the current tuition fee. Enrollment is subject to limitations of class size.

Auditors may attend all class sessions but are not to participate in discussions nor do the assigned class work. Credit will not be given for auditing, nor will audits appear on a student's permanent record. Students should not audit classes which they later plan to take for credit.

ADD OR DROP

Please note the dates specified for each quarter regarding adding and dropping a class. Students may obtain the dates and Add or Drop forms from the Registrar, but the professor must sign the Add or Drop forms to facilitate class rolls and records.

EXAMINATION POLICY

Examination periods are scheduled for a maximum of two hours. All assigned work for the final quarter for a prospective graduate must be completed and in the hands of the instructors involved by the end of the week preceding graduation unless the professor sets an earlier date. Students will receive a written report of their academic standing from the Registrar within a month after the end of each quarter. No request concerning reports or grades should be made to the professors before the official report from the Registrar's Office. Grades will be placed in the student's mailbox or mailed directly to the student. If

grades are not received or if the instructor wants to make a correction to a grade, please notify the Registrar immediately. Grades are to be reported to the Registrar's Office within two weeks after the close of the term.

INCOMPLETES

Requests to take the final exam after the school term has ended can be granted only if the student has suffered confining illness or has had serious illness or death in his/her family. The student must report the circumstances to the Director of Administration before the time scheduled for the final examination. The Director of Administration may recommend an "Incomplete" grade be granted for these reasons. Incompletes must be removed before the close of a quarter.

SUBMISSION OF GRADES

Towards the end of the quarter or term, a grade report sheet will be given to faculty members by the Registrar. Faculty members should enter the final grade, sign the form and return it to the Registrar. Only under certain circumstances may an Incomplete grade be given. (see above).

TRANSCRIPTS

One transcript is furnished free; additional transcripts cost \$10.00 each. A student or alumnus may request a transcript in person or by mail; telephone requests will not be accepted. If the request is made in person, the request form must be completed in the Registrar's office and the fee paid.

If the request is made by mail, it must include the student's name, date of birth, last quarter in attendance, any degrees earned in this Seminary, the name of the person or institution to which the transcript is to be sent, signature of the person making the request, and a check for \$10.00 made out to the Seminary. Transcripts will be issued only when all financial obligations to this Seminary have been met. Official transcripts are sent only to academic institutions.

FINANCIAL AID, LOANS & SCHOLARSHIPS -- POLICIES & PRACTICES

Chinese for Christ Calvin Chao Theological Seminary does NOT participate in any federal, state and/or private financial aid programs.

If a student obtains a loan to pay for the educational program, the student will have the responsibility of repaying the full amount of the loan plus interest, less the amount of any refund, and that, if the student has received federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal student financial aid program funds.

If the student is eligible for a loan guaranteed by the federal or state government and the student defaults on the loan, both of the following may occur: The federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan. The student may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

Although the Seminary itself does not provide loans, financial aid or scholarships at this time, there are a number of supporting churches and organizations that do. A student may request a scholarship application directly from such sources.

Because the Seminary does not participate in federal, state or private loans, financial aid or offer scholarships, we do not have a financial aid officer to assist students. Those students who wish to seek loans, financial aid or a scholarship from a supporting organization are encouraged to do so directly, without affecting the Seminary and its course of business. We encourage students to not seek educational funding from third parties, banks or other institutions or organizations where the loaned amount is beyond the capacity of the student to repay in a timely and responsible manner.

RULES OF OPERATION

RETENTION OF STUDENT RECORDS

The transcripts for a student's official permanent academic records include all the courses completed for academic credit at Chinese for Christ Calvin Chao Theological Seminary.

The following records are maintained at the Seminary's principal place of business in a fire-proof cabinet:

- The educational programs offered by the institution and the curriculum for each.
- The names and addresses of the members of the institution's faculty and records of the educational qualifications of each member of the faculty.
- Any other records required to be maintained pursuant to Article 16, Section 94928 of the California Private Postsecondary Education Act of 2009.

The Seminary provides that students shall have the right to access their educational records; the Seminary will not release educational records to non-school employees without consent of the student. The Seminary conforms to the The Family Educational Rights and Privacy Act of 1974, Public Law 93-380, which protects confidential information about students and former students. The Act likewise ensures that each student will have the right review and challenge academic records.

Requests for transcripts must be made in writing to the Office of the Registrar. All student records (test scores, contact information, ethnic background, gender, attendance, notations, et cetera) are kept for a minimum of five years. Transcripts, including the courses and units on which the degrees are based, the date upon which the degrees were granted and conferred, and the grades earned by the students from their coursework, are maintained permanently.

All student records are organized and filed and kept in a private, secure administrative suite that is locked and accessed only by authorized Seminary executive administrative staff. Some materials are scanned and stored electronically for faster retrieval on a secure, password-protected computer in the Vice President's office. The Custodian of the Records is:

Rosemary Yen
Chinese for Christ Calvin Chao Theological Seminary
2021-2027 Garvey Avenue
Alhambra, California 91803
Tel: 626-465-6648 Rosemary@ChineseForChrist.com

ACADEMIC PROGRAMS

Five degree programs are offered by the Seminary:

1. The Master of Arts degree (M.A.) with emphasis in Bible and theology;
2. The Master of Divinity degree (M.Div.) with emphasis upon the Biblical, theological, and practical aspects of fulltime Christian ministry;
3. Master of Arts Church Music (M.A.C.M.) with an emphasis upon the the art of church music as a ministry;
4. The Doctor of Ministry degree (D.Min.) with an emphasis upon the practical aspects of ministry rather than upon research or preparation for teaching;
5. The Doctor of Philosophy degree (Ph.D.) with an emphasis in the areas of Chinese culture and philosophy or Bible and theology.

In order to meet its mission and objectives, the educational program defined in §94837 of the Educational Code shall be comprised of a curriculum that includes research utilizing a library and other learning resources. This Seminary conforms to that code in all of its degree programs.

The library is open for the full day of Monday and Thursday, from 9:00 a.m. to 5:30 p.m. and corresponding hours for classes that meet on other days and evenings. The library may also be opened to professors and students who make a request to the librarian to set aside some special hours for library use; these special hours are by appointment only and subject to adjustment.

MASTER OF ARTS IN BIBLICAL STUDIES

MODE OF INSTRUCTION

The Master of Arts in Biblical Studies curriculum and degree program was designed and developed by the founder of Chinese for Christ Calvin Chao Theological Seminary, Dr. Calvin Chao (M.Div. Orient Theological Seminary; D.Min. California Graduate School of Theology) and Dr. James Christian (Th.M. Eastern Baptist Seminary; Th.D. Eastern Baptist Seminary). The Master of Arts in Biblical Studies program is taught in the direct lecture style and all textbooks and materials are in the Chinese language.

PURPOSES

The program leading to the Master of Arts degree in Biblical Studies is designed to give students a biblical, theological and cultural foundation for various kinds of Christian service other than pulpit ministry. Graduates are equipped to serve as lay leaders in churches, ministries or vocationally in a variety of church or parachurch.

OBJECTIVES

The Master of Arts is designed for persons who wish to engage in some form of Christian service which does not require the Master of Divinity degree. This program is not intended for those planning on a pulpit ministry.

This program seeks to enable students to adequately demonstrate:

1. A general knowledge of the Bible and the ability to interpret it in accordance with accepted hermeneutical principles;
2. An evangelical perspective of the origin and development of the Christian church and its theology;
3. An ability to support their theological views and apply them to contemporary issues;
4. An understanding of Chinese philosophy and culture to enable students to work effectively among people in their own ethnic group.
5. An increase likeness to Christ as manifested in love for God, love for other and evidence of the fruit of the Spirit;

6. Deep levels of biblical and spiritual integrity in his or her own personal life, relationship and ministry;
7. A deep level of commitment to people and to a ministry of helping them with their lives in a way that is pleasing to God;
8. An increasing involvement in the local church or other ministries with which they are associated;
9. Minister within a local church or other group by means of leadership skills, teaching, evangelism and service.

PHILOSOPHY OF THE PROGRAM

The Master of Arts program is designed for Christian lay persons with the B.A. degree who desire a general theological education.

ADMISSION REQUIREMENTS

Applicants must hold a Bachelor degree or its academic equivalent. They must have a 2.67 grade point average (on a 4.0 scale). Those accepted who do not meet this latter requirement will be placed on probation.

GRADUATION REQUIREMENTS

The Master of Arts degree requires:

1. The completion of 96 units with an overall grade point average of at least 3.00. The last 48 units must be taken at this Seminary.
2. The submission of a satisfactory thesis for which the student receives 4 units. A student may choose to take an additional six units of classroom work in lieu of writing a thesis, thus making a total of 98 units.
3. The entire program must be completed in no less than two years and no more than five.

The Master of Arts degree includes 76 units of required courses. 20 units including a thesis, are electives.

The following schedules of required courses indicate the offerings for the first and second years. However, due to student enrollment and financial considerations these two years will be offered on a rotating basis. The first year is offered in the 2011-12 school year and the second year in the 2012-13 school year. Generally speaking, this will not create any significant problem for students entering the Seminary in the years when the second year courses are being offered.

REQUIRED COURSES FOR MASTER OF ARTS IN BIBLICAL STUDIES (M.A.)

GS	General Studies	Units	CH	Church History Studies	Units
GS 500	Spiritual Life Guidance	1	CH 601	Church History I	2
GS 501	Spiritual Life Guidance	1	CH 602	Church History II	2
GS 502	Spiritual Life Guidance	1	CH 603	Church History III	2
GS 503	Spiritual Life Guidance	1	CH 604	Chinese Church History	4
GS 504	Spiritual Life Guidance	1			
GS 505	Spiritual Life Guidance	1	MS	Missions Studies	
GS 601	General Western History	2	MS 601	Missions I	2
			MS 602	Missions II	2
BI	Biblical Studies				
BI 500	Hermeneutics	2	PM	Pastoral Ministry Studies	
BI 501	Old Testament Introduction I	2	PM 500	Introduction to Ministry	2
BI 502	Old Testament Introduction II	2	PM 501	Soul Winning Ministry	2
BI 503	Old Testament Survey I	2	PM 610	Pastoral Counseling	2
BI 504	Old Testament Survey II	2			
BI 505	Old Testament Survey III	2	PC	Philosophical and Cultural Studies	
BI 540	New Testament Introduction I	2	PC 501	History of Chinese Philosophy	2
BI 541	New Testament Introduction II	2	PC 515	Chinese Culture and Christianity	2
BI 600	New Testament Survey I	2	PC 601	His. Chinese Philosophy Confucianism	2
BI 601	New Testament Survey II	2			
BI 602	New Testament Survey III	2			
			CE	Christian Education Studies	
TS	Theological Studies		CE 500	Psychology of Education	2
TS 501	Bibliology	2	CE 501	Introduction to Christian Education	2
TS 502	Theology Proper I	2	CE 502	Leadership and Teacher Training	2
TS 503	Theology Proper II	2			
TS 601	Anthropology & Hamartiology	2		Total Required Courses	
TS 602	Christology	2		40	
TS 603	Salvation & Sanctification	2			
TS 604	Pneumatology & Ecclesiology	2		Total Required Units	
				76	

Electives: 16

Thesis: 1 Course, 4 Units of Credit or 3 Elective Courses, Total 6 Units of Credit

Master of Arts in Biblical Studies (M.A.)

CURRICULUM

First Year

Fall Quarter:

GS 500	Spiritual Life Guidance	1
BI 500	Hermeneutics	2
BI 501	Old Testament Introduction I	2
BI 503	Old Testament Survey I	2
TS 501	Bibliology	2
CE 500	Psychology of Education	2
PC 501	History of Chinese Philosophy	2
PM 500	Introduction to Ministry	2

Winter Quarter:

GS 501	Spiritual Life Guidance	1
BI 502	Old Testament Introduction II	2
BI 504	Old Testament Survey II	2
BI 540	New Testament Introduction I	2
TS 502	Theology Proper I	2
CE 501	Introduction to Christian Education	2
Electives		4

Spring Quarter:

GS 502	Spiritual Life Guidance	1
BI 505	Old Testament Survey III	2
BI 541	New Testament Introduction II	2
CE 502	Leadership & Teacher Training	2
PM 501	Soul Winning Ministry	2
TS 503	Theology Proper II	2
PC 515	Chinese Culture and Christianity	2
Electives		2

Master of Arts in Biblical Studies (M.A.)

Second Year

Fall Quarter:

GS 503	Spiritual Life Guidance	1
BI 600	New Testament Survey I	2
TS 601	Anthropology & Hamartiology	2
CH 601	Church History I	2
CH 604	Chinese Church History	4
MS 601	Missions I	2
PM 610	Pastoral Counseling	2
Electives		6

Winter Quarter:

GS 504	Spiritual Life Guidance	1
BI 601	New Testament Survey II	2
TS 602	Christology	2
CH 602	Church History II	2
MS 602	Missions II	2
Thesis or		4
Electives		4

Spring Quarter:

GS 505	Spiritual Life Guidance	1
BI 602	New Testament Survey III	2
TS 603	Salvation & Sanctification	2
TS 604	Pneumatology & Ecclesiology	2
CH 603	Church History III	2
GS 601	General Western History	2
PC 601	Histor of Chinese Philosophy	2
Electives		4

MASTER OF DIVINITY

MODE OF INSTRUCTION

The Master of Divinity curriculum and degree program was designed and developed by the founder of Chinese for Christ Calvin Chao Theological Seminary, Dr. Calvin Chao (M.Div. Orient Theological Seminary; D.Min. California Graduate School of Theology) and Dr. James Christian (Th.M. Eastern Baptist Seminary; Th.D. Eastern Baptist Seminary). The Master of Divinity program is taught in the direct lecture style and practicum. All textbooks and materials are in the Chinese language.

PURPOSE

The Master of Divinity program is designed to produce competent students who are qualified to serve the Lord as pastors, missionaries or leaders in other areas of vocational Christian ministry.

OBJECTIVES

The Master of Divinity is designed for those who plan to be in fulltime Christian service, such as the pastorate or missionary work.

This program seeks to provide the following:

1. A knowledge of the Word of God and the ability to interpret it accurately;
2. An in depth knowledge of theology from a conservative point of view as well as the history of its development;
3. Introduction to the requirements for, and responsibilities of, a pastor as well as observation of special services the minister must perform;
4. The principles and practice of effective preaching;
5. An understanding of the principles of church growth;
6. The opportunity to prepare for ministry under the direction of an experienced pastor;
7. Sufficient knowledge of Chinese philosophy and culture to have an effective ministry among Chinese people.

ADMISSION REQUIREMENTS

Applicants should have a B.A. degree or its academic equivalent with a minimum grade point average of at least 2.67 on a 4.00 scale.

Applicants must successfully complete the M.A. program or be concurrently enrolled in the M.Div program, completing the M.A. requirements along the way. Registrar's office may allow admission to the Master of Divinity program if a student transfers with an M.A. from another recognized institution, but the last 48 units must be completed at this Seminary. In such instances, an additional 32 required units, plus 16 elective units for a total of 48 units are necessary to complete the Master of Divinity program (or 50 units if the student elects not to write a thesis).

All Students must pass a Seminary-administered test for proficiency in scholarly English by the end of first year. Otherwise, the student must take a remedial English course in the second year before entering the third year of program.

GRADUATION REQUIREMENTS

Master of Divinity degree requires:

1. The completion of 144 units (96 units from the M.A. program, 32 M.Div. required units, 12 units electives, 4 units thesis) with an overall grade point average of 3.00 on a 4.00 scale. Transfer students must take at least the last 48 units (32 required units, plus 16 elective units) in this Seminary.
2. The submission of a satisfactory thesis for which the student receives 4 units. In lieu of writing a thesis a student may take an additional 6 units of classroom work, thus making a total of 146 units.
3. The entire program must be completed in no less than three years and no more than 6 years.

REQUIRED COURSES FOR MASTER OF DIVINITY (M.DIV.)

GS	Spiritual Life Guidance	Units	PM	Pastoral Ministry Studies	Units
GS 506	Spiritual Life Guidance	1	PM 601	Pastoral Ministry	2
GS 507	Spiritual Life Guidance	1	PM 605	Homiletics I	2
			PM 606	Homiletics II	2
TS	Theological Studies		PM 701	Church Administration	2
TS 701	Eschatology	2	PM 705	Church Growth	2
TS 702	Angelology & Demonology	2	PM 710	Worship	2
TS 705	Contemporary Theology	2	PM 715	Introduction to Internship	2
			PM 716	Internship I	2
CH	Church History Studies		PM 717	Internship II	2
CH 701	History of Doctrine I	2			
CH 702	History of Doctrine II	2			
CH 703	History of Doctrine III	2			
	Total Required Courses			Total Required Units	
	17			32	

Thesis: 1 Course, 4 Units of Credit or 3 Elective Courses, Total 6 Units of Credit

Master of Divinity (M.Div.) concurrent with a (M.A.)

CURRICULUM

First Year

Fall Quarter:

GS 500	Spiritual Life Guidance	1
BI 500	Hermeneutics	2
BI 501	Old Testament Introduction I	2
BI 503	Old Testament Survey I	2
TS 501	Bibliology	2
PC 501	History of Chinese Philosophy	2
PM 500	Introduction to Ministry	2
CE 500	Psychology of Education	2

Winter Quarter:

GS 501	Spiritual Life Guidance	1
BI 502	Old Testament Introduction II	2
BI 504	Old Testament Survey II	2
BI 540	New Testament Introduction I	2
TS 502	Theology Proper I	2
CE 501	Introduction to Christian Education	2
Electives		4

Spring Quarter:

GS 502	Spiritual Life Guidance	1
BI 505	Old Testament Survey III	2
BI 541	New Testament Introduction II	2
TS 503	Theology Proper II	2
CE 502	Leadership and Teacher Training	2
PM 501	Soul Winning Ministry	2
PC 515	Chinese Culture and Christianity	2
Electives		2

Master of Divinity (M.Div.)

Second Year

Fall Quarter:

GS 503	Spiritual Life Guidance	1
BI 600	New Testament Survey I	2
TS 601	Anthropology & Hamartiology	2
CH 601	Church History I	2
CH 604	Chinese Church History	4
MS 601	Missions I	2
PM 605	Homiletics I	2
Electives		4

Winter Quarter:

GS 504	Spiritual Life Guidance	1
BI 601	New Testament Survey II	2
TS 602	Christology	2
CH 602	Church History II	2
MS 602	Missions II	2
PM 606	Homiletics II	2
PM 601	Pastoral Ministry	2
Electives		4

Spring Quarter:

GS 505	Spiritual Life Guidance	1
BI 602	New Testament Survey III	2
TS 603	Salvation & Sanctification	2
TS 604	Pneumatology & Ecclesiology	2
CH 603	Church History III	2
GS 601	General Western History	2
PM 610	Pastoral Counseling	2
PC 601	History of Chinese Philosophy	2
Electives		2

Master of Divinity (M.Div.)

Third Year

Fall Quarter:

GS 506	Spiritual Life Guidance	1
CH 701	History of Doctrine I	2
PM 701	Church Administration	2
PM 705	Church Growth	2
PM 715	Introduction to Internship	2
TS 701	Eschatology	2
Electives		6

Winter Quarter:

GS 507	Spiritual Life Guidance	1	
CH 702	History of Doctrine II	2	
TS 702	Angelology & Demonology	2	
PM 716	Internship I	2	
Theses		4	(or 6 units of Electives)
Electives (in lieu of Theses)			(6 units in lieu of Theses)
Electives		4	

Spring Quarter:

CH 703	History of Doctrine III	2
PM 710	Worship	2
TS 705	Contemporary Theology	2
PM 717	Internship II	2
Electives		8

ELECTIVE COURSES FOR M.A. & M.DIV
Courses are offered based upon availability and approval from the Dean.

BI	Biblical Studies	Units	CH	Church History Studies	Units
BI 507	The Book of Jonah	2	CH 610	History of Revivals	2
BI 510	Genesis	2	CH 620	Great Christian Ministers	2
BI 515	Job	2	CH 621	Great Chinese Ministers	2
BI 516	Psalms	2	CH 711	Early Church Fathers	4
BI 520	Isaiah	2	CH 799	Guided Reading & Research in Church History	4
BI 525	Daniel	2	MS	Missions Studies	
BI 550	I Samuel	2	MS 505	Cross-cultural Studies	2
BI 551	II Samuel	2	MS 605	Modern Missions	2
BI 610	The Life of Christ (Parable of Jesus)	2	MS 630	Great Missionaries	2
BI 611	The Life of Christ (Harmony)	2	PM	Pastoral Ministry Studies	
BI 615	Gospel of John	2	PM 502	Mass Ministry	2
BI 616	Acts	2	PM 514	Introduction to Church Music	2
BI 618	Corinthian Epistles	2	PM 516	Choir Conducting	2
BI 620	Prison Epistles	2	PM 517	Voice Class	2
BI 621	Pastoral Epistles	2	PM 703	Discipleship	2
BI 625	James	2	PM 725	Church Planting	2
BI 640	Prayer in the Bible	2	PM 799	Guided Reading & Research in Pastoral Ministry	2
BI 650	Biblical Backgrounds	2	PC	Philosophical & Cultural Studies	
BI 701	Interpretation of Prophecy	2	PC 521	Christianity and Chinese Ethics	2
BI 705	Seminar in the Pentateuch	2	PC 525	Apologetics I	2
BI 706	Old Testament Historical Books	2	PC 526	Apologetics II	2
BI 707	Old Testament Wisdom Literature	2	PC 701	Seminar on Christian Approach to Cultures	2
BI 708	Prophecy and Prophets	2	PC 705	Seminar on the History of Chinese Culture	2
BI 709	The Inter Testament Period	2	PC 710	Seminar on Christianity and Chinese Culture	2
BI 716	Romans	2	PC 796	Guided Reading and Research in Philosophy	2
BI 720	Hebrews	2	PC 797	Guided Reading and Research in Culture	2
BI 722	General Epistles	2	PC 798	Guided Reading and Research in Ethics	2
BI 724	Revelations	2	PC 799	Guided Reading and Research in Apologetics	2
BI 799	Guided Reading & Research New Testament	2	GS	General Studies	
LS	Language Studies	2	GS 614	Church and Society	2
LS 006	English Theological Terms	2	CE	Christian Education Studies	
LS 601	Beginning Greek	2	CE 611	Children's Ministries	2
LS 602	Advanced Greek	2	CE 620	Youth Ministry in the Local Church	2
LS 701	Beginning Hebrew	2	CE 630	Adult Education in the Local Church	2
TS	Theological Studies		MT	Music Theory	
TS 711	Old Testament Theology	2	MT 508	Music Theory Introduction	2
TS 712	New Testament Theology	2		Required Electives M.A.: 16 Units of Credit	
TS 716	The Theology of Calvin	2		Required Electives M.Div: 12 Units of Credit	
TS 720	Armenian Theology	2		Thesis: 1 Course, 4 Units of Credit	
TS 730	Roman Catholic Theology	2		or 3 Elective Courses	
TS 799	Guided Reading & Research in Theology	2		Total 6 Units of Credit	

MASTER OF ARTS, CHURCH MUSIC (M.A.C.M.)

MODE OF INSTRUCTION

The Master of Arts Church Music curriculum and degree program was designed and developed by Harold Lee (B. A. Concordia College at Moorhead; M. A. Eastern Michigan University; Doctoral Studies Claremont Graduate University, CA). Mr. Lee is the former Director of Music at Truth Theological Seminary. The Master of Arts Church Music program is taught through technical instruction, lectures, workshops, as well as individual, small group, practicum, and self-study meetings. All textbooks and materials are in the Chinese language.

PURPOSE

The program to attain a Master of Arts in Church Music is designed for those students who have an undergraduate degree and have a calling or proclivity for music, whether instrumental or vocal. This ecumenical degree is intensive graduate work that prepares students to actively and professionally practice the art of church music as a ministry. Many churches look for Master of Arts, Church Music graduates whose talents showcase the spirit of the Word through song. Graduates will be able to conduct church music ministries effectively and inspirationally as a result of honing innate and nurtured talent.

OBJECTIVES

The Master of Arts in Church Music degree program is a comprehensive theological, musical, and liturgical study in church music that integrates academic and professional learning. Classes and field work are designed to reinforce one another, as is the sequencing of classes in the various theological disciplines. This degree trains musicians for vocations in church music and leadership in the church, and can be completed in two years of full-time study.

The capacity for constructive theological reflection is stimulated in an environment where students can also further develop their musical skills through performance and composition. Students become sensitized to the wide range of musical, spiritual, liturgical, theological, and aesthetic considerations necessary as a cantor/minister of music. They also learn by planning, preparing, collaborating, coordinating, implementing, observing and reflecting.

This program seeks to enable students to adequately demonstrate:

1. An increased ability to proficiently perform music, either vocally, instrumentally or both;
2. Organizational skills at putting together a spiritually viable and religiously moving church music program;
3. Analytical skills and techniques to read music;
4. A deeper and richer understanding of music as it applies to the Christian faith;
5. Motivational techniques to encourage community participation in church music ministries;
6. A strong foundation for in the disciplines and techniques of music and the application of that knowledge into the celebration of the Gospels and the Word;
7. Performance aptitude and the conducting of church music with professionalism and conviction.

ADMISSION REQUIREMENTS

Before being admitted to the M.A.C.M. degree program, a student must first complete a bachelor's degree from a college, university or its academic equivalent; a major or minor in music is not necessary. Candidates for this program, in fact, do not need any prior higher education musical experience. We recognize that a student may be duly talented without having had formal higher educational training. Students will be admitted on the basis of auditions and placement examinations. A student may also qualify for advanced standing in music theory or for transfer credit for music coursework completed in other colleges, subject to the interview process.

All applicants will participate in an interview with the Director of the Church Music Department to determine the student's level of competency and to evaluate the student's area of musical ability. This interview will include a transcript review of any previous higher education courses taken and an audition to evaluate the student's talents so that the program may be adapted to the student's goals. Acceptance into the M.A.C.M. program, then, will be at the final discretion and judgement of the Director of the Church Music Department.

APPLIED AREA

Music Ministry is the concentration on the M.A.C.M. degree. In addition to the concentration, students will choose an applied area of study from voice, piano, conducting, organ, children's choir, or composition, pending approval on the basis of an audition before the appropriate faculty.

DEGREE OUTCOMES

Graduates of the Master of Arts, Church Music degree program at CFC Calvin Chao Theological Seminary should be able to:

1. Think and act biblically and theologically, using the resources of scripture and the church's tradition for the mission of the church
2. Design and lead a comprehensive music ministry appropriate to the context of the particular congregation
3. Demonstrate competence in the skills for leading the music of the church
4. Possess a healthy, integrated, and resilient faith, moral integrity, and a capacity for appropriate interpersonal relationships.

COMPREHENSIVE JURY

Written and oral comprehensive examinations are required to complete the degree and are normally given 4 to 6 weeks before graduation. If the student does not pass the comprehensive examinations, they may be retaken. To be permitted to take comprehensive examinations, the M.A.C.M. student must satisfy the following requirements:

- Completion of Senior Recital
- Satisfactory completion of all music courses;
- Enrollment in M.A.C.M. Comprehensive Jury

GRADUATION REQUIREMENTS

The Master of Arts, Church Music degree requires:

1. The completion of 60 units with an over-all grade point average of at least 2.75.
2. Satisfactorily complete the field experience requirement.
3. Satisfactorily complete the final Comprehensive Jury.
4. Settle all financial obligations to the Seminary.

TIME LIMIT

The Master of Arts, Church Music requires a minimum of 8 quarters for completion. The Master of Arts, Church Music degree must be completed within a period of 7 years from the time of admission. Extensions may be granted to students who are serving in an international mission field.

The following schedules of required courses indicate the offerings. Due to student enrollment and financial considerations, however, these schedules will be offered on a rotating basis. There are no elective classes offered for the Master of Arts in Church Music Program.

REQUIRED COURSES FOR MASTER OF ARTS IN CHURCH MUSIC (M.A.C.M.)

BI	Biblical Studies	Units	MT	Music Theory	Units
BI 500	Hermeneutics	2	MT 508	Music Theory Introduction	3
BI 501	Old Testament Introduction I	2	MT 522	Conducting	3
BI 502	Old Testament Introduction II	2	MT 523	Composing and Arranging	3
BI 506	Advanced Hermeneutics	2			
BI 540	New Testament Introduction I	2	AM	Applied Music Major (Select Only One) individual lesson	
BI 541	New Testament Introduction II	2	AM 531	Piano	8
			AM 534	Organ	8
PM	Pastoral Ministry Studies		AM 537	Vocal	8
PM 501	Soul Winning Ministry	2	AM 540	String	8
			AM 546	Conducting	8
WT	Worship Theology				
WT 500	Church Music History	3	IP	Internship Practicum	
WT 501	Hymnology	3	IP 565	Practicum I	2
WT 502	Worship Theology Introduction	3	IP 566	Practicum II	2
			IP 567	Practicum III	2
CM	Church Music Ministry (Select Only 4 Courses of the 6 Options)				
CM 512	Music in Missions	3	RT	Recital	
CM 514	Keyboard Harmony and Improvisation	3	RT 575	Masters Concert	2
CM 516	Music Ministry to Children	3			
CM 554	Vocal Pedagogy and Literature	3			
CM 555	Piano Pedagogy and Literature	3			
CM 600	Choir Pedagogy and Literature	3			
	Total Required Courses			Total Required Units	
	22			60	

THERE ARE NO ELECTIVE CLASSES OFFERED FOR THE
MASTER OF ARTS IN CHURCH MUSIC PROGRAM

Master of Arts in Church Music (M.A.C.M.)

CURRICULUM

First Year

Fall Quarter:

BI 500	Hermeneutics	2
WT 500	Church Music History	3
MT 508	Music Theory Introduction	3
Church Music Ministry Course (1 of 4)		3
Applied Music Major (1 of 5)		1

Winter Quarter:

BI 501	Old Testament Introduction (I)	2
BI 506	Advanced Hermeneutics	2
Church Music Ministry Course (1 of 4)		3
Applied Music Major (1 of 5)		1

Spring Quarter:

BI 502	Old Testament Introduction (II)	2
WT 501	Hymnology	3
Church Music Ministry Course (1 of 4)		3
Applied Music Major (1 of 5)		1

Second Year

Fall Quarter:

BI 540	New Testament Introduction (I)	2
WT 502	Worship Theology Introduction	3
Church Music Ministry Course (1 of 4)		3
Applied Music Major (1 of 5)		1

Winter Quarter:

BI 541	New Testament Introduction (II)	2
MT 522	Conducting	3
Applied Music Major (1 of 5)		1

Spring Quarter:

PM 501	Soul Winning Ministry	2
MT 523	Composing and Arranging	3
IP 565	Practicum I	2
Applied Music Major (1 of 5)		1

Third Year

Fall Quarter:

IP 566	Practicum II	2
Applied Music Major (1 of 5)		1

Winter Quarter:

IP 567	Practicum III	2
RT 575	Masters Concert	2
Applied Music Major (1 of 5)		1

DOCTOR OF MINISTRY

MODE OF INSTRUCTION

The Doctor of Ministry curriculum and degree program was designed and developed by the founder of Chinese for Christ Calvin Chao Theological Seminary, Dr. Calvin Chao (M.Div. Orient Theological Seminary; D.Min. California Graduate School of Theology) and Dr. James Christian (Th.M. Eastern Baptist Seminary; Th.D. Eastern Baptist Seminary). The Doctor of Ministry program is taught in the direct lecture style and all textbooks and materials are in the Chinese language.

PURPOSES

The program leading to the Doctor of Ministry degree is designed to equip those actively involved in a vocational ministry with a higher level of knowledge and competence in the practice of a biblically and theologically oriented ministry.

OBJECTIVES

The Doctor of Ministry is the highest professional degree for ordained persons who are in local church or related ministries. While provision is made for the enhancement of their ministries, the major thrust of this program is upon the acquisition of further knowledge in the Biblical and theological fields of study. This is in harmony with the Seminary's purpose of reaching intellectuals with the Gospel.

This program seeks to enable students to adequately demonstrate:

1. An ability to articulate and defend conservative and evangelical theology;
2. In-depth research relating to their chosen field of study;
3. The use of the Bible to effectively preach the ministry;
4. A mature and Spirit-filled character;
5. A proficiency in Christian ministry in order to be accepted by their community;
6. Effective communication through one or more of the following: preaching, teaching, writing and evangelism;

7. Competency to lead and manage a church or other Christian organization;
8. An ability to effectively work with people in a variety of ministerial situations.

In order to realize these objectives students will be limited in each quarter to two classes of four units each, thus allowing ample time for in depth study in the content of the courses. Students will be expected to share the results of their study with other class members.

ADMISSION REQUIREMENTS

Following are the requirements for admission:

1. Applicants who have the Master of Divinity degree from Chinese for Christ must have a grade point average of at least 3.00 on a 4.00 scale.
2. Students who have the Master of Divinity degree from other seminaries and a grade point average of 3.00 on a 4.00 scale may be required to take ten units in Biblical Studies and sixteen units in Theological Studies in the Seminary before admission to the Doctor of Ministry program. These courses cannot be used to fulfill the Doctor of Ministry requirements.
3. Applicants must have been in active ministry for at least three years, and in active ministry at the time of application.
4. Applicants must present letters of recommendation from a fellow pastor or well known Christian leader, a lay person in the church, and a former professor.
5. Applicants must present a statement expressing their reasons for wanting the Doctor of Ministry and for choosing this Seminary to attain their objective.
6. Applicants should also be prepared to meet with the Graduate Committee of the faculty.

COURSE REQUIREMENTS

The Doctor of Ministry program requires the following:

1. A concentration of at least 24 units in Pastoral Ministry 800 courses;
2. The completion of the remaining units in Bible and or Theology 800 courses;
3. A maximum of 8 units is allowed in any one quarter and no work may be done in another academic institution at the same time;
4. The completion of 44 units of course work.

There are no elective classes offered for the Doctor of Ministry Program.

ADMISSION TO CANDIDACY

Students may be admitted to candidacy for the D. Min. by faculty action after:

1. completion of all residence requirements leading to the degree, and
2. passing written and oral examinations in the field of study.

GRADUATION REQUIREMENTS

The Doctor of Ministry degree requires the following:

1. The completion of 44 units of 800 level courses;
2. All courses must have at least a B-grade (2.67);
3. A minimum overall grade point average of 3.25 on a 4.00 scale;
4. The submission of an acceptable dissertation (4 units credit) or research project of 100 to 200 pages; (4 units credit)
5. The entire program must be completed in no less than three years and no more than seven.

Transfer work is not accepted.

PROPOSED CURRICULUM FOR DOCTOR OF MINISTRY

BI	Biblical Studies	Units	PM	Pastoral Ministry Studies	Units
BI 805	Seminar in the Pentateuch	4	PM 801	Management Principles and Practice	4
BI 806	Old Testament Historical Books	4	PM 802	The Church's Educational Program	4
BI 807	Old Testament Wisdom Literature	4	PM 803	Discipleship	4
BI 808	Prophecy and Prophets	4	PM 805	Creativity in Preaching	4
BI 809	The Inter Testamental Period	4	PM 810	Pre-Marital and Marital counseling	4
BI 816	Romans	4	PM 811	Crisis Counseling	4
BI 820	Hebrews	4	PM 812	Interpersonal Relationships	4
BI 822	General Epistles	4	PM 825	Church Planting	4
BI 824	Revelation	4	PM 835	Stress Management	4
BI 898	Guided Reading & Research in the Old Testament	2-4	PM 899	Guided Reading and Research in Pastoral Ministry	4
BI 899	Guided Reading & Research in the New Testament	2-4			
			TS	Theological Studies	
CE	Christian Education Studies		TS 811	Old Testament Theology	4
CE 801	Guided Reading & Research in Sunday School Curriculum	4	TS 812	New Testament Theology	4
CE 899	Guided Reading & Research in Christian Education	2-4	TS 815	The Theology of Augustine	4
			TS 816	The Theology of Calvin	4
CH	Church History Studies		TS 820	Armenian Theology	4
CH 811	Early Church Fathers	4	TS 830	Roman Catholic Theology	4
CH 899	Guided Reading & Research in Church History	2-4	TS 899	Guided Reading and Research in Theology	2-4
GS	General Studies			Spiritual Formation	0
GS 800	Research Procedures	2			
				Dissertation	4
MS	Missions Studies				
MS 899	Guided Reading & Research in Missions	2-4			

THERE ARE NO ELECTIVE CLASSES OFFERED FOR THE
FOR DOCTOR OF MINISTRY PROGRAM

DOCTOR OF PHILOSOPHY IN CHINESE CULTURE AND CHRISTIANITY

MODE OF INSTRUCTION

The Ph.D. curriculum and degree program was designed and developed by the founder of Chinese for Christ Calvin Chao Theological Seminary, Dr. Calvin Chao (M.Div. Orient Theological Seminary; D.Min. California Graduate School of Theology) and Dr. James Christian (Th.M. Eastern Baptist Seminary; Th.D. Eastern Baptist Seminary). While the primary method of instruction is classroom lecture, and since this is a higher level of learning, a variety of intensive forms of instruction include directed research, group discussions, seminars, frequent tutorial consultations with supervising professors singularly or en banc, evaluation of dissertation and subsequent dissertational drafts, application of Biblical principles, role-playing in ministry and actual Christian exposition, and defense of dissertation. All textbooks and materials are in the Chinese language.

PURPOSE

The program leading to the Doctor of Philosophy degree is designed for those who are capable of doing research at the highest level with a view to becoming scholars and educational leaders in various fields of Christian ministry and Chinese culture.

OBJECTIVES

The program leading to the Doctor of Philosophy in Chinese Culture and Christianity is designed for those who are capable of doing research at the highest level with a view to becoming scholars and educational leaders in various fields of Christian ministry and Chinese culture.

GOALS

1. Educational: Enables the students to:
 - A. do in-depth research in both primary and secondary sources relating to their chosen subject of study;
 - B. understand and critique major issues in their chosen subject and the main views on those issues; and articulate conservative evangelical theology.
2. Ministry: Enables students to:

- A. be perceived as having the proficiency in Christian religious ministry in order to be accepted by their community;
- B. communicate effectively through one or more of the following: preaching, teaching, writing and evangelization.

ADMISSION REQUIREMENTS

Doctor of Philosophy applicants must hold the Master of Divinity degree or its equivalent; must have a superior academic record, at least 3.25 grade point average (GPA); and must satisfactorily pass an oral examination of their Christian experience, scholarship, theology, Chinese culture, achievement and purpose (during the defense of the dissertation).

Applications for the doctoral program should be received by the admission Office by January 1 for admission the following Fall quarter or by September 1 for admission the following Spring quarter. Upon completing the Dean of Academic Affairs will consider the application for preliminary acceptance.

COURSE REQUIREMENTS

Students must have a concentration of at least 24 units in Chinese culture and philosophy or in Bible or Theology. The total number of units required is 48 of 800 level courses taken over a period of at least six quarters. A maximum of 8 units is allowed in any one quarter. Transfer credit is not accepted. Academic work **can not** be done in any other school while the student is in this program.

Only course taken after receiving the degree of Master of Divinity can be credited toward the degree of Doctor of Philosophy. No work done at other institutions will be credited toward this degree. A minimum grade of B- must be received in every course credited toward graduation, including the dissertation project.

RESIDENCY REQUIREMENTS

The program normally includes at least three years of study, two of which, as a minimum, must be spent in residence at the Seminary. All work leading to the Ph.D. degree must normally be completed be completed within eight years from the first matriculation.

ADMISSION TO CANDIDACY

Students may be admitted to candidacy for the Ph.D. degree by action of the faculty only after the following requirements have been met:

1. completion of all residence requirements leading to the degree,
2. passing written and oral examinations on the field of study;
3. evidence of a Christian life, effectiveness in Christian ministry and adherence to the following doctrines;
 - A. the Trinity
 - B. full deity and humanity of Jesus Christ
 - C. spiritual loss of the human race requiring redemption
 - D. redemption by Jesus Christ
 - E. salvific action of faith
 - F. physical return of Christ
 - G. authority and inerrancy of Holy Scripture

DISSERTATION REQUIREMENT

A dissertation of between 75,000 and 100,000 words (150-300 pages) must be completed on an approved subject.

GRADUATION REQUIREMENTS

Candidates in the Ph.D. program must have completed 48 quarter units of course work with and overall grade point average of 3.5 on a 4.00 scale and no course grade less than a B or 3.00; and must have completed the dissertation along with any other requirements that may have been required or assigned. The completion of minimal academic requirements (no course grade below B) does not automatically mean the student is qualified to receive the degree. The candidate must be able to demonstrate to the faculty adherence to the principles stated in the Admission to Candidacy.

PROPOSED CURRICULUM FOR DOCTOR OF PHILOSOPHY IN CHINESE CULTURE AND CHRISTIANITY

BI	Biblical Studies	Units	PM	Pastoral Ministry Studies	Units
BI 805	Seminar in the Pentateuch	4	PM 801	Management Principles and Practice	4
BI 806	Old Testament Historical Books	4	PM 802	The Church's Educational Program	4
BI 807	Old Testament Wisdom Literature	4	PM 803	Discipleship	4
BI 808	Prophecy and prophets	4	PM 805	Creativity in Preaching	4
BI 809	The Inter-Testamental Period	4	PM 810	Pre-Marital and Marital counseling	4
BI 816	Romans	4	PM 811	Crisis Counseling	4
BI 820	Hebrews	4	PM 812	Interpersonal Relationships	4
BI 822	General Epistles	4	PM 835	Stress Management	4
BI 824	Revelation	4	PM 899	Guided Reading and Research in Pastoral Ministry	2-4
BI 898	Guided Reading & Research in the Old Testament	2-4			
BI 899	Guided Reading & Research in the New Testament	2-4	TS	Theological Studies	
			TS 811	Old Testament Theology	4
CE	Christian Education Studies		TS 812	New Testament Theology	4
CE 801	Guided Reading & Research in the New Testament	4	TS 815	The Theology of Augustine	4
CE 899	Guided Reading & Research in Christian Education	2-4	TS 816	The Theology of Calvin	4
			TS 820	Armenian Theology	4
CH	Church History Studies		TS 830	Roman Catholic Theology	4
CH 811	Early Church Fathers	4	TS 899	Guided Reading and Research in Apologetics	2-4
CH 899	Guided Reading & Research in Church History	2-4			
			PC	Philosophical and Cultural Studies	
GS	General Studies		PC 801	Seminar on Christian Approach to Culture	4
GS 800	Research Procedures	2	PC 805	Seminar on History of Chinese Culture	4
			PC 810	Seminar on Christianity and Chinese Culture	4
MS	Missions Studies		PC 896	Guided Reading & Research in Philosophy	2
MS 899	Guided Reading & Research in Missions	2-4	PC 897	Guided Reading and Research in Culture	2
			PC 898	Guided Reading and Research in Ethics	2
			PC 899	Guided Reading and Research in Apologetics	2
	Spiritual Formation	0		Dissertation	4

THERE ARE NO ELECTIVE CLASSES OFFERED FOR THE DOCTOR OF PHILOSOPHY IN CHINESE CULTURE AND CHRISTIANITY PROGRAM

COURSE OFFERINGS

CLASS SIZE

The maximum number of students per class is 25. The Seminary reserves the option of not offering a course if less than seven are registered for it.

COURSE NUMBERS

The two capital letters indicate the department in which the course is listed.

Courses numbered in the 500's indicate first year M.A. and M.Div. courses; 600's are second year M.A. and M.Div.; 700's are third year M.Div.; 800's are D.Min. and Ph.D. courses. M.A. and M.Div. electives may carry any number from 500-799.

Courses with two numbers, e.g., BI 705, 805, may be taken by second year M.A. students, second and third year M.Div. students, and doctoral students. The number of units and the class lectures are the same. The assignments are different with doctoral students being required to do additional research work. M.A. and M.Div. students will be registered in these courses under the 700 numbers and cannot expect to receive credit for doctoral work in Chinese for Christ Calvin Chao Theological Seminary or any other Seminary. Doctoral students will be registered under the 800 numbers.

The number of units in each course appears in parenthesis after the course description. "Req." appearing after course descriptions indicates required courses; the letters M.A., M.Div., M.A.C.M., indicate in which program the course is required.

COURSE LISTING

APPLIED MUSIC MAJOR

(Select Only 1) individual lesson (Required for M.A.C.M.)

- AM 531** **Applied Music - Piano** **Lee, Harold**
Private instruction in piano. Advanced sacred repertoire for service and concert. Advanced Piano techniques. Mode of Instruction: Individual (**1 unit = 11 hours; must be taken each quarter for a total of 8 units/88 hours Req. M.A.C.M.**)
- AM 534** **Applied Music – Organ**
Wong, Julie
Private instruction in organ. Advanced repertoire for service and concert, registration, performance practices, and performance readiness. Mode of Instruction: Individual (**1 unit = 11 hours; must be taken each quarter for a total of 8 units/88 hours Req. M.A.C.M.**)
- AM-537** **Applied Music –Vocal** **Crain, Beverly**
Private instruction in voice. Advanced sacred repertoire for service and concert. Advanced vocal techniques. Mode of Instruction: Individual (**1 unit = 11 hours; must be taken each quarter for a total of 8 units/88 hours Req. M.A.C.M.**)
- AM 540** **Applied Music -- String** **Lee, Harold**
Private instruction in string instruments. Advanced sacred repertoire for service and concert. Advanced String techniques. Mode of Instruction: Individual (**1 unit = 11 hours; must be taken each quarter for a total of 8 units/88 hours Req. M.A.C.M.**)
- AM 546** **Applied Music – Conducting** **Sun, Sam**
Private instruction in conducting. Advanced conducting techniques. Mode of Instruction: Individual (**1 unit = 11 hours; must be taken each quarter for a total of 8 units/88 hours Req. M.A.C.M.**)

BIBLICAL STUDIES

- BI 500** **Hermeneutics** **Tai, James**
Fundamental principles for a sound interpretation of the Bible, with practical demonstrations from various Scripture portions. Mode of Instruction: Lecture (2 Units Credit) **Req. M.A., M.Div.**
- BI 501/502** **Old Testament Introduction I, II** **Wu, Andy**
Introduction to the Old Testament canon and the individual books; attention to such subjects as authorship, authenticity and time of composition. Mode of Instruction: Lecture (4 Units Credit) **Req. M.A., M.Div., M.A.C.M.**

- BI 503/504/505** **Old Testament Survey I, II, III** **Wu, Andy**
 Intended to provide the student with an overall concept of the general flow of Old Testament history and its spiritual lessons. I 503 Pentateuch; II 504 Historical and Poetical books; III 505 Prophets. Mode of Instruction: Lecture (6 Units Credit in three quarters) **Req. M.A., M.Div.**
- BI 506** **Advanced Hermeneutics** **Tai, James**
 Fundamental and intensive study of the principles for a sound interpretation of the Bible, with practical demonstrations from various Scripture portions, conducted in a robust and detailed manner. Mode of Instruction: Lecture (2 Units Credit) **Req. M.A.C.M.**
- BI 507** **The Book of Jonah** **Ng, Joshua Chan-Fou**
 The book of Jonah A survey of Jonah in contents: 1Narrative 2 Interpretive history 3 Jonah and the whale4Jonah's prayer. Mode of Instruction: Lecture (2 Units Credit)
- BI 510** **Genesis** **Dye, William E.**
 A detailed study of the beginning of human and redemptive histories providing the basis for the Christian world view. Mode of Instruction: Lecture (2 Units Credit)
- BI 515** **Job** **Dye, William E.**
 A consideration of divine sovereignty; the problem of human suffering and proper responses as revealed in the book of Job. Mode of Instruction: Lecture (2 Units Credit)
- BI 516** **Psalms** **Wu, Andy**
 Selected Psalms featuring the psalmists' spiritual feelings as related to Christian life today. Mode of Instruction: Lecture (2 Units Credit)
- BI 520** **Isaiah** **Wu, Andy**
 Examination of selected historical events and prophecies as well as problem passages. Mode of Instruction: Lecture (2 Units Credit)
- BI 525** **Daniel** **Petzholt, Raymond P.**
 Consideration of critical problems associated with the book; major emphasis on the prophetic portions. Mode of Instruction: Lecture (2 Units Credit)
- BI 540/541** **New Testament Introduction I, II.** **Ng, Joshua Chan-Fou**
 Consideration of the formation and history of the New Testament canon and introductions to the New Testament books. Mode of Instruction: Lecture (4 Units Credit) **Req. M.A., M.Div., M.A.C.M.**
- BI 550/551** **I, II, Samuel** **Tai, James**
 A brief survey of the principal events in I, II, Samuel. Mode of Instruction: Lecture (2 Units Credit)

- BI 600/601/602** **New Testament Survey I, II, III** **Ng, Joshua Chan-Fou**
 Brief survey of the entire New Testament. I 600 Gospels and Acts; II 601 Pauline Epistles; III 602 General Epistles and Revelation. Mode of Instruction: Lecture (6 Units Credit) **Req. M.A., M.Div.**
- BI 610** **The Life of Christ (Parable of Jesus)** **Tai, James**
 A study of the life of Christ based on the study of Parable of Jesus. Mode of Instruction: Lecture (2 Units Credit)
- BI 611** **The Life of Christ (Harmony)** **Tai, James**
 A study of the life of Christ based on the study of a harmony of the Gospels. Mode of Instruction: Lecture (2 Units Credit)
- BI 615** **Gospel of John** **Ng, Joshua Chan-Fou**
 The person, words, and works of the Son of God as uniquely presented in this Gospel. Mode of Instruction: Lecture (2 Units Credit)
- BI 616** **Acts** **Ng, Joshua Chan-Fou**
 Emphasis upon the Holy Spirit's work in the formation of the church. Mode of Instruction: Lecture (2 Units Credit)
- BI 618** **Corinthian Epistles** **Tai, James**
 Focus on the problems of the Corinthian church and the manner in which Paul dealt with them. Mode of Instruction: Lecture (2 Units Credit)
- BI 620** **Prison Epistles** **Hsu, Hsun Hsun**
 Unfolding of God's eternal purpose in terms of Christology and its relation to Christian living as seen in Ephesians, Philippians, and Colossians. Mode of Instruction: Lecture (2 Units Credit)
- BI 621** **Pastoral Epistles** **Tai, James**
 The importance of a minister's doctrinal soundness and personal spiritual life as revealed in these epistles. Mode of Instruction: Lecture (2 Units Credit)
- BI 625** **James** **Tai, James**
 Word study of this epistle with attention given to its practical emphasis. Mode of Instruction: Lecture (2 Units Credit)
- BI 640** **Prayer in the Bible** **Hua, Chun Chun L.**
 The teachings and examples of prayer in the Bible for the purpose of promoting personal prayer life. Mode of Instruction: Lecture (2 Units Credit)
- BI 650** **Biblical Backgrounds** **Dye, William E.**
 Introduction to the geography, customs and manners of Biblical lands. Mode of Instruction: Lecture (2 Units Credit)

CE 899 **Guided Reading & Research in Christian Education** **Young, William**
A survey of Christian educational and psychological theories related to Sunday School, youth groups, adult and discipleship training programs in local church. Mode of Instruction: Directed Research (4 Units Credit)

CHURCH HISTORY STUDIES

CH 601 **Church History I** **Young, William**
A survey of church history from Pentecost to the Renaissance. Mode of Instruction: Lecture (2 Units Credit) **Req. M.A., M.Div.**

CH 602 **Church History II** **Young, William**
The relationship of the Renaissance to the church; the Reformation in the 16th and 17th centuries. Mode of Instruction: Lecture (2 Units Credit) **Req. M.A., M.Div.**

CH 603 **Church History III** **Young, William**
A survey of church history in the 18th through the 20 centuries. Mode of Instruction: Lecture (2 Units Credit) **Req. M.A., M.Div.**

CH 604 **Chinese Church History** **Tai, James**
A brief survey of the principal events in Chinese church history, beginning with the Nestorians of the 6th century to the present. Mode of Instruction: Lecture (4 Units Credit) **Req. M.A., M.Div.**

CH 610 **History of Revivals** **Chow, Martin**
An examination of historic revivals and their effects on churches for the purpose of bringing revival to this day. Mode of Instruction: Lecture (2 Units Credit)

CH 620 **Great Christian Ministers** **Chow, Martin**
A brief study of the lives and work of some outstanding ministers. Mode of Instruction: Lecture (2 Units Credit)

CH 621 **Great Chinese Ministers** **Tai, James**
A brief study of the lives and work of some outstanding Chinese Ministers. Mode of Instruction: Lecture (2 units credit)

CH 701 **History of Doctrine I** **Young, William**
The development of doctrine from Pentecost through Augustine. Mode of Instruction: Lecture (2 Units Credit) **Req. M.Div.**

CH 702 **History of Doctrine II** **Young, William**
The development of doctrine after Augustine through the Scholastic Theologians. Mode of Instruction: Lecture (2 Units Credit) **Req. M.Div.**

CH 703 **History of Doctrine III** **Young, William**
The development of doctrine beginning with the Reformers to the present. Mode of Instruction: Lecture (2 Units Credit) **Req. M.Div.**

CH 711/811 Early Church Fathers

Dye, William E.

A study of the writings of some Church Fathers from Clement of Rome to the Council of Nicea. Mode of Instruction: Lecture (4 Units Credit)

CH 799/899 Guided Reading & Research in Church History Ng, Joshua Chan-Fou/Dye, William E.

A study of church history from the apostolic period until the present time, with the aim of assessing trends of the present day church. Mode of Instruction: Directed Research (4 Units Credit)

CHURCH MUSIC MINISTRY

(Select Only 4 Courses)

CM 512 Music in Missions

Hsu, Hsun Hsun

This course defines musical activities and examines various case studies in Christian Missions. The course also, discusses the functions and biblical foundations of music in missions. Mode of Instruction: Lecture (3 Units Credit) **Req. M.A.C.M.**

CM 514 Keyboard Harmony and Improvisation

Lee, Harold

By learning a number of important keyboard skills, students are trained to think at the keyboard, and learned to hear music more than one part. It is a course designed to focus more on training the mind and the ear, rather than the fingers. However, students are expected to practice daily at the keyboard in order to master many of the basic skills like harmonization and transposition. Mode of Instruction: Technical Instruction (3 Units Credit) **Req. M.A.C.M.**

CM 516 Music Ministry to Children

Hsu, Hsun Hsun

A study of the relationship of spiritual and musical concepts in the teaching-learning experience with preschoolers, younger and older children. Emphasis is given to organizational methods and materials. Mode of Instruction: Lecture (3 Units Credit) **Req. M.A.C.M.**

CM 554 Vocal Pedagogy and Literature (Piano/Choral - Worship) Crain, Beverly

This is a combined course. Pedagogy will discuss the teaching method of vocals; then, the course surveys a broad spectrum of literature in vocal music with emphasis on music appropriate for worship settings. Prerequisite: Consent of instructor. Mode of Instruction: Lecture (3 Units Credit) **Req. M.A.C.M.**

- CM 555 Piano Pedagogy and Literature** **Lee, Harold**
 This is a combined course. Pedagogy will discuss the teaching method of Piano and other keyboard instruments; then, the course surveys a broad spectrum of literature in keyboard music with emphasis on music appropriate for worship settings. Prerequisite: Consent of instructor. Mode of Instruction: Lecture (3 Units Credit) **Req. M.A.C.M.**
- CM 600 Choir Pedagogy and Literature** **Sun, Sam**
 Reading and study of vocal ensemble literature from Renaissance to present. Emphasis on style, diction and rehearsal techniques. Mode of Instruction: Lecture (3 Units Credit) **Req. M.A.C.M.**

GENERAL STUDIES

- GS 500-507 Spiritual Life Guidance** **Tai, James**
 Foundations for spiritual growth and communication with God; establishing a godly life style; developing interpersonal skills, worship and devotional life; identifying spiritual gifts, ministry capabilities, areas for service and becoming a lifelong learner. Mode of Instruction: Lecture (1 unit credit) **Req. each quarter for all students** except M.A.C.M. students, and for M.Div. students who will be exempt in their last quarter.
- GS 601 General Western History** **Dye, William E.**
 An outline study of the western world related to the Bible and the development of Christianity. Mode of Instruction: Lecture (2 Units Credit) **Req. M.A., M.Div.**
- GS 614 Church and Society** **Young, William**
 A study of the church as it is related to the local community, government, and world affairs. Mode of Instruction: Lecture (2 Unites Credit)
- GS 800 Research Procedures** **Young, William**
 A course designed to guide the student in the use of library materials, Bibliographic resources as well as research strategies, dissertation topic selection, and familiarization with form and style for dissertations. Mode of Instruction: Directed Research (2 Units Credit) **Req. Ph.D.**

INTERNSHIP PRACTICUM

- IP 565/566/567 Practicum I, II, III** **Lee, Harold/Sun, Sam**
 Three quarters of directed and supervised experience in parish music in a congregation. Relating classroom concepts to the practical ministry of the church musician. Mode of Instruction: Practicum (6 Units Credit in three quarters) **Req. M.A.C.M.**

LANGUAGE STUDIES

- LS 000/ 001/002** **English as a Second Language I, II, III** **Eleutheria, Ruth**
The course enables non-English speaking students to understand spoken English, pronounce it, and carry on a simple conversation. Mode of Instruction: Lecture (0 Units Credit, \$180 per 11 week course) A Non-credentialed Course.
- LS 003/004/005** **Reading & Writing English I, II, III** **Eleutheria, Ruth**
Practice in using an English dictionary; reading and writing English. Mode of Instruction: Lecture (0 Units Credit, \$180 per 11 week course) A Non-credentialed Course.
- LS 006** **English Theological Terms** **Eleutheria, Ruth**
The course is designed to help students with the abilities of reading and understanding theological English terminology and writings. Mode of Instruction: Lecture (2 Units Credit)
- LS 007** **English Bible Reading** **Eleutheria, Ruth**
The course is designed to equip students with the abilities of speaking and preaching in English, as well as reading the Bible in English. Mode of Instruction: Lecture (0 Units Credit, \$180 per 11 week course) A Non-credentialed Course.
- LS 601** **Beginning Greek** **Eleutheria, Ruth**
The elements of Greek vocabulary and grammar. Mode of Instruction: Lecture (2 Units Credit)
- LS 602** **Advanced Greek** **Eleutheria, Ruth**
Additional grammar and reading of selected New Testament passages. Mode of Instruction: Lecture (2 Units Credit)
- LS 701** **Beginning Hebrew** **Chow, Martin**
The elements of Hebrew vocabulary and grammar. Mode of Instruction: Lecture (2 Units Credit)

MISSIONS STUDIES

- MS 505** **Cross-cultural Studies** **Kaiser, Lydia Su-Hwei Hsu**
Interpersonal and social adjustments between people of differing races, cultures, and values. Mode of Instruction: Lecture (2 Units Credit)
- MS 601/602** **Missions I, II,** **Kaiser, Lydia Su-Hwei Hsu**
A study of the Biblical principles and history of missions with special emphasis on modern missions. Mode of Instruction: Lecture (4 Units Credit) **Req. M.A., M.Div.**
- MS 605** **Modern Missions** **Kaiser, Lydia Su-Hwei Hsu**
An analysis of their successes and failures as a background for formulating policies for future missionary work. Mode of Instruction: Lecture (2 Units Credit)

- PM 705 Church Growth Tai, James**
 An introduction to the theology, philosophy, and principles of church growth; importance of leadership, church policy and procedures, motivation; assessment of students' churches and formulation of short and long range plans for their growth. Mode of Instruction: Lecture (2 Units Credit) **Req. M.Div.**
- PM 710 Worship Lee, Harold**
 A study of Biblical models of, and instruction in, worship; consideration of the problems created by changing styles of worship and possible solutions. Mode of Instruction: Lecture (2 Units Credit) **Req. M.Div.**
- PM 715 Introduction to Internship Ng, Joshua Chan-Fou**
 Preparation for ministry involvement in a local church or other Christian organization depending on the student's ministry plan; suggestions and illustrations concerning relationships, responsibilities, opportunities and potential problems. Mode of Instruction: Lecture & Practicum (2 Units Credit) **Req. M.Div.**
- PM 716/717 Internship I, II. Hua, Chun Chun L.**
 Practical experience under the supervision of a selected pastor or administrator in an approved church, parachurch organization, institution or Christian mission. Mode of Instruction: Lecture & Practicum (4 units credit in two quarters) **Req. M.Div.**
- PM 725/825 Church Planting Tai, James**
 The Biblical philosophy of church planting; the use and value of demographic surveys, home Bible studies, and evangelism; building needs, land choice and acquisition, and various methods of fund raising. Mode of Instruction: Lecture (4 Units Credit)
- PM 801 Management Principles and Practice Dye, William E.**
 An investigation into the principles of planning, organizing, and directing a church program; techniques of evaluation and conflict resolution. Mode of Instruction: Lecture (4 Units Credit)
- PM 802 The Church's Educational Program Hua, Chun Chun L.**
 Developing an effective educational program; selection and training of personnel; supervision. Mode of Instruction: Lecture (4 Units Credit)
- PM 703/803 Discipleship Dye, William E.**
 A study of Biblical principles and examples; methods of beginning and continuing a discipleship program in the local church. Mode of Instruction: Lecture (2 - 4 Units Credit)
- PM 805 Creativity in Preaching Young, William**
 A study of contemporary preaching styles for the purpose of enabling the student to preach more effectively. Mode of Instruction: Lecture (4 Units Credit)

- PM 810 Marital Counseling Young, William**
A study of Biblical principles concerning roles within the family; planning counseling sessions; dealing with common family problems. Mode of Instruction: Lecture (4 Units Credit)
- PM 811 PreMarital and Marital Counseling Young, William**
A study of Biblical principles concerning roles within the Pre-Marital; planning counseling sessions; dealing with common family problems. Mode of Instruction: Lecture (4 Units Credit)
- PM 812 Crisis Counseling Dye, William E.**
A seminar dealing with such issues as: terminal illness, death, family conflict, job loss, etc. Mode of Instruction: Lecture (4 Units Credit)
- PM 835 Stress Management Dye, William E.**
An understanding of the factors leading to pastoral burnout; scriptural, psychological and practical considerations to deal with, and to prevent, excessive stress. Mode of Instruction: Lecture (4 Units Credit)
- PM 799/899 Guided Reading and Research in Pastoral Ministry. Young, William**
A trek into sundry written materials that focus on mentoring, fellowship, pastoral outreach and spiritual care provision. Mode of Instruction: Directed Research (2-4 Units Credit)

PHILOSOPHICAL AND CULTURAL STUDIES

PHILOSOPHY

- PC 501 History of Chinese Philosophy Liao, David**
A consideration of the similarities between the history of Chinese philosophy and Biblical truth. Mode of Instruction: Lecture (2 Units Credit) **Req. M.A., M.Div.**
- PC 601 History of Chinese Philosophy: Confucianism Liao, David**
Confucianism in the Four Books. A detailed study of the teachings of Confucius, and the Four Books: The Analects, Mencius, The Higher Education and the Doctrine of The Mean. Mode of Instruction: Lecture (2 Units Credit) **Req. M.A., M.Div.**

CULTURE

- PC 515 Chinese Culture and Christianity Liao, David**
A comparison and analysis of Chinese and Christian cultures so as to form a bridge to proclaiming the Gospel. Mode of Instruction: Lecture (4 Units Credit) **Req. M.A., M.Div.**

PC 701/801 Seminar on Christian Approach to Cultures Tai, James
A critical introduction to the similarities and differences in cultures, and the ways to adjust to them from a Christian point of view. Mode of Instruction: Lecture (4 Units Credit)

PC 705/805 Seminar on the History of Chinese Culture Liao, David
A critical introduction to five thousand years of Chinese culture, tracing the development of their religious beliefs. Mode of Instruction: Lecture (4 Units Credit)

PC 710/810 Seminar on Christianity and Chinese Culture Liao, David
A critical examination of the main contributions of Christianity to Chinese culture. Mode of Instruction: Lecture (4 Units Credit)

ETHICS

PC 521 Christianity and Chinese Ethics Liao, David
A consideration of the similarities and differences of Christian and Chinese ethics. Mode of Instruction: Lecture (2 Units Credit)

APOLOGETICS

PC 525 Apologetics I Dye, William E.
Introduction to apologetics: nature, method and uses of Christian apologetics. Mode of Instruction: Lecture (2 Units Credit)

PC 526 Apologetics II Dye, William E.
Christian responses to challenges concerning such subjects as: Biblical creationism, miracles, prophecy, and the problem of evil. Mode of Instruction: Lecture (2 Units Credit)

PC 796/896 Guided Reading and Research in Philosophy Dye, William E.
A careful inquiry into salient religious philosophical treatises by some of the world's most renowned theologians and philosophers. Mode of Instruction: Directed Research (2 Units Credit)

PC 797/897 Guided Reading and Research in Culture Dye, William E.
A tour of religious and cultural materials that provides profound insight into various cultures, including Chinese. Mode of Instruction: Directed Research (2 Units Credit)

PC 798/898 Guided Reading and Research in Ethics Dye, William E.
Assigned salient reading on issues associated with ethics, linking issues to areas to be researched for a deep understanding of Christian and other religious ethical and moral principles. Mode of Instruction: Directed Research (2 Units Credit)

WT 501

Hymnology

Crain, Beverly

An examination of the lyrics and tunes of hymns, the lives of the writers of hymns, and the cultural influences on hymn writing from the early Christian church through the present. Particular emphasis is placed on the literary and musical qualities characteristic of this important genre. Special project on specific topic in hymnody is required. Mode of Instruction: Lecture & Self-study (3 Units Credit) **Req. M.A.C.M.**

WT 502

Worship Theology Introduction

Crain, Beverly

A study of biblical models of, and instruction in, worship; consideration of the problems created by changing styles of worship and possible solutions. Mode of Instruction: Lecture(3 Units Credit) **Req. M.A.C.M.**

CHINESE FOR CHRIST CALVIN CHAO THEOLOGICAL SEMINARY

ADMINISTRATION

Dr. Sophie C. Wong	President/CEO (PDSO)
Dr. Norman Wong	Chief Operating Officer (DSO)
Dr. Sophie C. Wo	Dean of Academic Affairs
Rosemary Yen	Agent of Service
Rosemary Yen	Registrar/Admissions/Custodian of Records
Rosemary Yen	International Student Advisor
Dr. James Christian	Chairman, Church History Department
Dr. Ray Petzholt	Chairman, Semantic Theological Department
Dr. David Liao	Chairman, Chinese Culture Department
Prof. Harold Lee	Director of Church Music Department
Rosemary Yen	Director of Student Affairs Department

GOVERNING BOARD OF DIRECTORS

Norman Wong, Vice-Chairman, B.S.C.E.; LL.D
Address:2021-2027 W. Garvey Avenue, Alhambra, CA 91803
email: nwong2@earthlink.net

Sophie C. Wong, President, D.D. Doctor of Divinity, LL.D
Address:2021-2027 W. Garvey Avenue, Alhambra, CA 91803
email: scwong2@earthlink.net

Rosemary Yen, Board Member, M.Div.
Address:2021-2027 W. Garvey Avenue, Alhambra, CA 91803
email: rosemaryyen@gmail.com

John Schulte, Board Member, Ph.D., Religious Philosophy
Address:2021-2027 W. Garvey Avenue, Alhambra, CA 91803
email: JSchulte@ChineseForChrist.com

FACULTY AND QUALIFICATIONS

All adjunct faculty are credentialed and degreed with appropriate qualifications to administer the Seminary's educational programs. They have distinguished themselves by their writing and lecturing, by their commitment to the truth, and by their defense of the faith. They are frequent participants in international projects and have developed modern approaches to theological education. As ordained pastors and active church members, they know and value the life of local congregations.

Recognizing that the future of theology and the strength of the church depend heavily on new leadership, however, the faculty's first commitment is to their students. The school stresses preparation in the great tasks of ministry: outstanding preaching, church education, pastoral care, evangelism, and administration.

POLICY AND PROCEDURE FOR EMPLOYMENT OF DULY QUALIFIED FACULTY

Pursuant to 5 CCR §71720(a)(1) this Seminary provides and employs an adequate and sufficient number of duly qualified faculty to conduct instruction, student advisement, and learning evaluations such that students may advance and achieve the mission and objectives for each course offered.

All faculty members are academically qualified and experienced in various areas of Christian ministry, based upon their credentials and ministerial work. The resulting education program is a confluence of academic knowledge along with practical life lessons that prepares students for a meaningful profession to practice the teaching of Christ.

Because this Seminary maintains a policy for its faculty to keep abreast of religious doctrine and the best methods for teaching the Gospels of Christ, students are ensured that their instructors are professional and exemplary for teaching the courses in each degree program.

Faculty members of Chinese for Christ Calvin Chao Theological Seminary are carefully selected for their academic expertise, teaching ability, and exemplary Christian life. Each faculty member is expected to lead students in the pursuit of learning and in the application of their religious education to their daily lives. To maintain and achieve the Seminary's mission and goals, each faculty member, specifically, agrees to:

1. timely planning of the assigned courses;

2. provide a concise, unambiguous syllabus which clearly explains the course expectations, schedule of classes, and deadlines for the duration of the course;
3. provide stewardship and guidance as necessary throughout the course;
4. provide enlightenment to the recommended and required reading for the course;
5. monitor the student's learning to ensure it is equivalent to the credit units given,
6. evaluate the student's work in a fair, accurate and unbiased manner;
7. submit grades within one month following the end of the course;
8. monitor salient websites that apply to their area of expertise and read materials that will continue to bring enlightenment and understanding to the teachings of the inerrant Word;
9. attend seminars, lectures and/or review recorded preachings and sermons that strengthen the faculty's understanding of the Gospel;
10. Follow and maintain adherence to the Faculty Duties and Responsibilities as defined in the Faculty Handbook.

Faculty members are encouraged to use the Seminary's facilities to conduct research, develop curricula, academically plan, evaluate and maintain the standards of academic quality. The Seminary monitors faculty activity to make sure they are in pursuit of its mission and objectives by conducting quarterly interviews and assessing the development and continuing depth of knowledge that is being achieved.

All faculty contracted by the Seminary must comply with the criteria established in its policy to warrant that students are receiving a level of excellence in their education which is in harmony with the institution's mission and goals.

Faculty must show and allow to have on file at the Seminary's administrative office copies of all salient credentials, including diploma and transcripts.

Before any faculty members are hired, the Seminary conducts a robust investigation of the candidate's background and, in its due diligence, determines if the qualifications are adequate and sufficient to instruct and provide guidance in the area the candidate will be teaching.

The Seminary evaluates faculty candidates by the quality of the following merits:

- Educational credentials (verifiable by presentation of diploma);
- Evaluation of the institution that conferred the diploma;
- Copy of transcripts relative to the degree;
- Degrees issued by institutions accredited by the WASC and ATS will be accepted;
- Overseas degrees will be evaluated and assessed on a case-by-case basis, determined by the reputability of the organization, country of origin and whether the organization is recognized by the evangelical church denominations and the Christian community;
- Referral letters (from known pastors, ministers and other clergy);
- Current pastoral or ministerial work; the Seminary is noted for hiring luminaries and elder educators from the Christian field;
- Recent educational advancements;
- Interview with the President, who evaluates the credentials and character of the faculty candidate.

Chinese for Christ Calvin Chao Theological Seminary assesses its number of enrolled students versus its faculty members to determine that the ratio of instruction and advisement is exemplary and supplies quality educational services based on the following criteria:

- Ratio of 1 instructor per 15 students enrolled in a given required course;
- Ratio of 1 instructor per 25 students enrolled in a given elective course;
- Each student must have a minimum of a B.A.;

- Each student will have quality and unfettered direct access to the faculty per course, based upon 4 hours per week, per instructor, by appointment;
- Estimated hours for faculty members to evaluate written materials prepared by students, such as papers, exams, presentations and special projects will be based upon the quality of the students work; typically, an instructor will expend 1 hour per student, per week;
- Estimated time commitment for group meetings and classroom instruction is 4 hours per week, per course;
- Factored time for the faculty to maintain all other duties as established by the Seminary is estimated at 1 hour per month;
- Teaching a minimum of 2 courses per quarter with at least 4 office hours per week shall constitute a full-time faculty member of the Seminary.

FACULTY DIRECTORY

Faculty contact can be made directly to the Seminary and routed accordingly. Students may contact their professors directly, only when the professors provide their information. Otherwise, to address inquiries and schedule appointments, visit or call :

2021-2027 Garvey Avenue.
Alhambra, CA 91803
(626) 289-8199
Rosemary@ChineseForChrist.com

The Chinese for Christ Calvin Chao Theological Seminary seeks out ideal and qualified instructors from a large cross section -- professors trained both domestically and abroad, from a wide spectrum of biblical studies and cultural backgrounds. Many of our Adjunct Professors are bilingual -- or have translators available during classroom instruction. The following list of Adjunct Professors have taught at our Seminary -- and have a continuing and active relationship with this institution; they are currently our Faculty for 2018-2019.

***Note:** Dependent upon schedules and commitments, additional Visiting Distinguished Professors and Emeritus Professors may be called upon to instruct students or provide special lectures for our various degree programs.*

ADJUNCT FACULTY

Chow, Martin (Teaching since 2014)

B.A. Yale University, 1979
M.Div. Fuller Theological Seminary, 1984
Th.M. Fuller Theological Seminary, 1993
D.D. Chinese For Christ Calvin Chao Theological Seminary, 2010

Crain, Beverly (Teaching since 2013)

B.A. Azusa Pacific University, Music Education, Vocal Emphasis, 1971
M.A. California State University, Fullerton, Vocal Performance, 1986
D.M.A. Claremont Graduate University, Conducting, 2004

Dye, William E. (Teaching since 2004)

B. A. Theology, California Graduate School of Theology, 1988
M. A. Theology, Crenshaw Christian Center School of Ministry, 1989
Th. D. California Graduate School of Theology, 1992
Ph. D. California Graduate School, 1994
Ph. D. Biblical Archaeology, Pacific National University and California Center for Theological Studies, 1998
D.D. Pacific National University, 2005

Eleutheria, Ruth (Teaching since 2008)

B.A. Asbury College at Wilmore, 2004
M.Div. Fuller Theological Seminary, 2007

Hsu, Hsun Hsun (Teaching since 2013)

B.M. University of Southern California 1997
M.M. University of Southern California 1999

Hua, Chun Chun L. (Teaching since 2014)

B.A. Economics, Feng-Chia University, Taiwan 1972
MCS Counseling, N. American China Evangelical Seminary, 2004
D.Min Logos Evangelical Seminary, 2012

Kaiser, Lydia Su-Hwei Hsu (Teaching since 2013)

M.A. China Evangelical Seminary, 1975
M.Div. Chinese for Christ Calvin Chao Theological Seminary, 1993
D.Min. Columbia International University, 2007

Lee, Harold T. (Teaching since 2010)

B. A. Concordia College at Moorhead, 1976
M. A. Eastern Michigan University, 1978
Doctoral Studies Claremont Graduate University, CA 1996

Liao, David Chia-En (Teaching since 2001)

D. Miss Fuller Theological Seminary 1977

M. A. Fuller Theological Seminary 1969

B.S. Fukien Christian University 1946

Ng, Joshua Chan-Fou (Teaching since 2009)

M.Div. China Evangelical Seminary, 1997

D. Min. Logos Evangelical Seminary, 2003

Petzholt, Raymond P. (Teaching since 2014)

B.A. State University of New York, 1973

M. Div. Southwestern Baptist Theological Seminary, 1980

D. Min. Fuller Theological Seminary, 2000

Sun, Sam Wei-chih (Teaching since 2010)

B. A. Taipei Municipal Teacher College, Taipei Taiwan

Master of Music Azusa Pacific University, 2005

Tai, James (Teaching since 2002)

M.A. Fuller Theological Seminary, 1973

M. A. in Marriage Family & Child Counseling Azusa Pacific University, 1981

D. Miss. Fuller Theological Seminary, 1974

Wong, Julie C. (Teaching since 2014)

B. A. The Juilliard School, 1990

M. M. The Juilliard School. 1992

D. M. A. Rutgers, The state University of New Jersey 1999

Wu, Andy (Teaching since 2008)

B. A. Chinese Culture University, Taiwan, 1985

M. Div. Chinese For Christ Theological Seminary, 2004

M. Div. Concordia University

Young, William (Teaching since 2014)

B.L.L. National Chengchi University Taiwan, 1970

M. Div Asbury Theological Seminary, 1972

Th. M. Fuller Theological Seminary, 1974

D. Miss Fuller Theological Seminary, 1975

Ph. D. Graduate Theological Foundation, 1996

The Chinese for Christ Calvin Chao Theological Seminary has been blessed over the decades of providing higher education degrees programs with a rich and robust history of luminary scholars who have taught courses and lectured on Christianity. To this day, the fine tradition of retaining Visiting Distinguished Professors continues. Over the years, some of the notable professors have been:

Dr. Patricia Huang
Dr. Samuel Lee
Dr. Violet Lee
Dr. Tony Leung
Dr. Lydia Su-hwei Hsu Kaiser
Rev. Bill Ying

The Seminary calls upon an elite list of Emeritus Professors from time to time to teach various courses. Among the Emeritus Professors available to the Seminary are Christian educators who personally knew and worked with our founder, Dr. Calvin Chao.

Dr. James Christian, Th.B, Th.M, Th.D
Dr. Daniel Goldberg, Th.M., Th.D.
Dr. William Dye, Ph.D
Dr. James Tai, D.Miss
Dr. David Chia-En Liao, M.A., D. Miss

GOVERNANCE

Reformation and reorganization are inherent to any vibrant institution of higher learning, especially as it applies to Chinese for Christ Calvin Chao Theological Seminary. The governance and administration of the Seminary are based on communication among all groups in the Seminary community and on a concept of working together to make changes that will build a strong foundation for the future. Changes will continue to be made; and it is the intent of the Seminary's governing body to ensure that transition, metamorphosis and innovation bring their intended and desired salutary effects to achieve the institution's mission.

BOARD OF DIRECTORS

As a wholly owned subsidiary of Chinese for Christ, Inc., the Seminary is subject to the CFC Board of Directors which acts as the Seminary's Governing Board. The Board's focus is on making policy decisions and stewarding the institution as it navigates through changing times.

THE EXECUTIVE COMMITTEE

In order to address other emergency situations and/or render directives and decisions of an administrative nature, the Executive Committee has been formed, by the Seminary. It is composed of two board members, one of whom is the Chief Executive Officer/President. It meets as often as the President or any one of the two members requests a meeting to be convened in writing with an agenda plan. Its intent is to quickly resolve any pressing or urgent matters, including further assurance that ongoing day to day compliance with the Postsecondary Reform Act is contemporaneous. The Executive Committee serves as additional quality assurance in the event the Executive Education Committee is unable to convene in a timely manner to address related compliance issues. Minutes of meetings are to be kept in a permanent Seminary file.

PRESIDENT/CHIEF EXECUTIVE OFFICER

The President/Chief Executive Officer acts as the governing link between the Seminary and the Board of Directors and in most instances acts as the chair of the Executive Committee. The President provides intimate counsel to the Board and, therefore, must be a person with a clear thought process,

possess the qualities of honesty, empathy, and have strong working experience at the highest levels of corporate/association structures.

The CEO/President supervises the work of the Vice President and the Chief Operating Officer (COO), and is largely responsible for Public Relations. The President implements the directions of the Board of Directors to achieve the mission of the Seminary.

CHIEF OPERATING OFFICER

The Chief Operating Officer's position oversees accounting, facilities and maintenance. The upkeep/upgrade of the campus and the supervision of bookkeeping fall under the C.O.O.'s domain. The C.O.O. also oversees the Seminary's computer and electronics communication systems. The performance of the C.O.O. is measured in the savings, efficiency and current conditions vis-à-vis the previous year, with allowances for mitigating or aggravating circumstances. The COO serves as one of the Sexual Grievance Officer, along with the Dean of Academic Affairs.

VICE PRESIDENT

(Agent of Service)

The Vice President responds to implement requests and protocol changes handed down from the CEO/President. The Vice President administers the academic programs of the Seminary including initiating searches for new faculty, supervision of faculty, preparation of schedules, curriculum changes, record-keeping, supervision of library facilities and registration of students. The Vice President also oversees the Directors of Student Affairs and Church Music. The Vice President is the Agent of Service.

DEAN OF ACADEMIC AFFAIRS/CHIEF ACADEMIC OFFICER

This position is key to the achievement of the academic mission of the Seminary. As chairman of the Academic Committee, the Dean of Academic Affairs supplies the motivation for actively seeking policy changes and direction that contribute to the Seminary's attaining its mission. The Dean oversees and receives input from the Department Chairs and makes recommendations to the President. The Dean also approves and evaluates dissertation subjects. The criteria for success can be gleaned from student feedback, the measurable student learning, feedback from faculty and the general conduct of the

Seminary's academic performance, all monitored and reported on by the Dean of Academic Affairs, who, ultimately, answers to the President.

ACADEMIC COMMITTEE

The Academic Committee advises the Dean of Academic Affairs on various elements of academics at the Seminary. Curriculum proposals are reviewed and recommended to the Dean. The Committee may also suggest faculty additions or changes, provide status updates to the Dean related to any special sub-committees that may have been established to address specific issues that arise. The Committee also assesses how well students are learning by reviewing coursework, grades and making suggestions on how to improve overall student academics.

REGISTRAR, ADMISSIONS, AND CUSTODIAN OF RECORDS

Under the supervision of the Vice President, the Registrar's office has four primary tasks:

1. To keep all records and files current.
2. To monitor adherence to administrative policies and academic procedures.
3. To prepare all enrollment reports.
4. To provide directory information and mailing labels.

The Registrar is responsible for the records of current and former students. The office handles registration for all courses—fall, winter, and spring quarters and the intensive summer study periods. Records will include class verifications, transcript of records including translations from Chinese to English, grades, Incompletes, general examinations, qualifying examinations, petitions and verification of international student visa status, etc. School policies pertaining to Incompletes, prerequisites, probation, and leaves of absence are all tracked and enforced at each registration. The evaluation of the Registrar and Custodian of Records must be based on the degree of excellence the above duties are discharged each year, including feedback from students and faculty.

DIRECTOR OF STUDENT AFFAIRS

The Director of Student Affairs serves as the advisor to student organizations. The Director manages and supervises student services that may be established for counseling, special programs, and other student-driven initiatives. The Director is the student-to-Seminary liaison and provides pastoral information while overseeing the settling in of new students into Seminary life. Finally, the Director offers assistance in establishing links to churches for Christian service assignments. The Director of Student Affairs answers to the Vice President.

DIRECTOR OF CHURCH MUSIC

The Director of Church Music creates music programs, worship services and provides pastoral outreach ministry via music. The Director maintains the musical instruments owned by the Seminary. Additionally, the Director of Church Music also heads up the Masters of Art, Church Music program. The Director creates the curriculum and manages and supervises the overall program. The Director of Church Music answers to the Vice President.

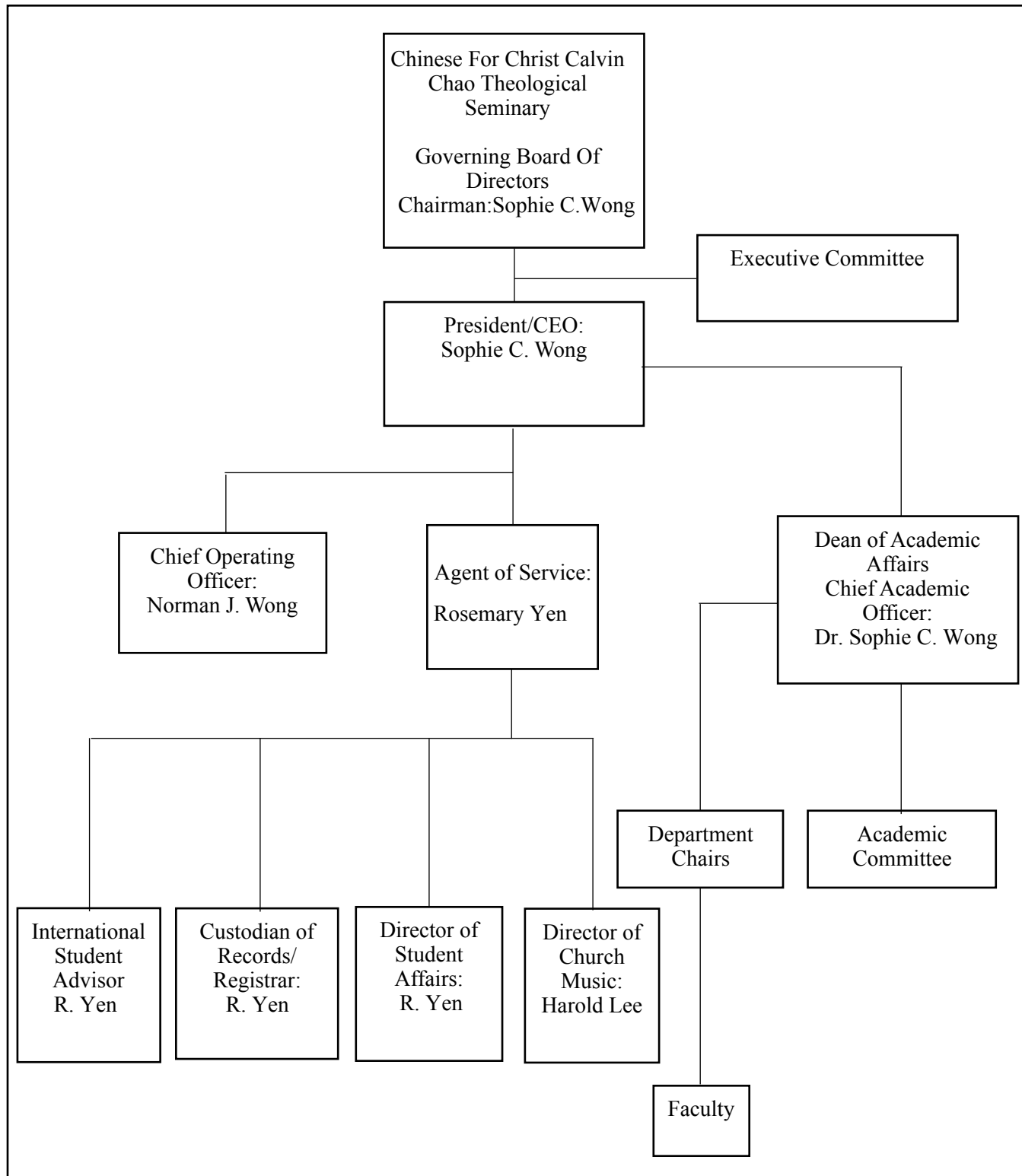
INTERNATIONAL STUDENT ADVISOR

The International Student Advisor (ISA), who presently is also the Seminary's Vice President, performs many duties related to the needs of International students, including advising students about lawful status, immigration benefits, resolution of violations about status, and the process for student visas. The ISA also serves as the liaison and school official on matters related to immigration and issues with the Department of Homeland Security. The position is established so students have a primary contact at the Seminary as a liaison to the federal government.

DEPARTMENT CHAIRS

The Department Chairmen (Church History Department, Semantic Theological Department and Chinese Cultural Department), are responsible for overseeing the operations which are pursuant to their respective departments. They interface with the Dean and Vice President and make recommendations for improvements based upon ongoing changes within the realm of their departments. The Chairmen also provide instructions for their areas of specialty.

SEMINARY ORGANIZATIONAL CHART



ACKNOWLEDGEMENTS

Chinese For Christ Calvin Chao Theological Seminary Catalog for 2018-2019 (September 3, 2018 to August 31, 2019) is published to help the prospective and continuing students to make decisions toward fulfillment of their academic goals. The content of this catalog is available at Academic Office or by email to request one (Rosemary@ChineseForChrist.com).

Comments are both invited and welcomed, and should be directed to the Academic Office. Chinese For Christ Calvin Chao Theological Seminary is fully committed to standards and procedures that insure equality in education. Chinese for Christ Calvin Chao Theological Seminary welcomes qualified applicants without regard to race, sex, color, handicap, or age.

Chinese For Christ Calvin Chao Theological Seminary, pursuant to (**Ed. Code §9(A)**), requires all postsecondary education institutions a disclosure statement on whether the institution has a pending petition in bankruptcy, is operating as a debtor in possession, has filed a petition within the preceding five years, or has had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec. 101 et seq.). Chinese For Christ Calvin Chao Theological Seminary discloses that none of the above statements are applicable to this institution.

As a prospective student, you are encouraged to review this catalog prior to signing the Enrollment Agreement. You are also encouraged to review the School Performance Fact Sheet, which will be provided to you prior to signing an Enrollment Agreement.

Prospective students are encouraged to visit the physical facilities of Chinese for Christ Calvin Chao Theological Seminary to discuss personal educational goals and occupational plans with Seminary personnel prior to enrolling or signing the Enrollment Agreement.

CONFIRMATION OF RECEIPT OF REQUIRED INFORMATION

I have received a copy of the Catalog which contain the rules, regulations, course completion requirements, and costs for the specific course in which I have enrolled and the School Fact Performance Sheet prior to my enrollment.

Print Name: _____

Signature: _____

Date: _____



中華歸主趙君影神學院

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CALENDAR FOR SCHOOL YEAR 2018-2019

FALL QUARTER 秋季

2018

<u>班</u> AUG. 20 TO AUG. 24	3:00—5:30P.M	FALL QUARTER REGISTRATION FOR FALL 秋季班註冊
SEP. 5	THURSDAY	FALL QUARTER BEGINS 秋季班開始
NOV. 4 - 8		PRE-REGISTRATION FOR WINTER QUARTER 冬季班預先註冊
NOV. 18		LAST DAY OF CLASSES FOR FALL QUARTER 秋季班最後一天上課

WINTER QUARTER 冬季班

DEC. 5, 2014	THURSDAY	WINTER QUARTER BEGINS 冬季班開始
DEC. 17, 14 - Jan 1, 2014		CHRISTMAS & NEW YEAR VACATION 聖誕新年假日
JAN.2, 2014	THURSDAY	CLASSES RESUME 恢復上課
FEB.17	MONDAY	PRESIDENT 'S DAY –NO CLASSES 總統日放假一天
FEB.17—FEB.21		PRE-REGISTRATION FOR SPRING QUARTER 春季班預先註冊
MAR. 10	MONDAY	LAST DAY FOR WINTER QUARTER 冬季班最後一天上課

SPRING QUARTER 春季班

MAR. 11 - MAR 21	SPRING VACATION	NO CLASSES 春假
MAR 24, 2014	MONDAY	SPRING QUARTER BEGINS 春季班開始
MAY 19 - 23		PRE-REGISTRATION FOR SUMMER QUARTER 夏季班預先註冊
MAY. 26	MEMORIAL DAY	NO CLASSES 國殤日放假一天
JUNE 9		LAST DAY FOR SPRING QUARTER 春季班最後一天上課
JUNE 14	SATURDAY	COMMENCEMENT DAY 畢業典禮



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2014 Performance Fact Sheet

This Performance Fact Sheet is made available to all prospective students for the purpose of supporting an informed choice.

EXECUTIVE SUMMARY

This Performance Fact Sheet pertains to the 2014 reporting period and contains data for the previous two calendar years based upon the "number of students who began program" or the "number of graduates," as defined in subdivision (b) of the above-mentioned regulation.

This Performance Fact Sheet contains data for: Completion Rates, Placement Rates, and License Examination Passage Rate (which is not applicable to this Seminary); also included is the required Salary and Wage data, all expressed in reference charts.

The Chinese for Christ Calvin Chao Theological Seminary offers 5 educational degree programs in Alhambra, California:

1. Master of Arts - Biblical Studies (M.A.)
2. Master of Divinity - (M.Div)
3. Master of Arts - Church Music (M.A.C.M.)
4. Doctor of Ministry - (D.Min)
5. Doctor of Philosophy - Chinese Culture & Christianity (Ph.D)

Please read this *Performance Fact Sheet* and initial **each** paragraph below, where indicated.



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COMPLETION RATES

M.A Master of Arts in Biblical Studies is a 2-year program.

Calendar Year	Number of Students Who Began Program ¹	Students Available for Graduation ²	Number of Graduates ³	Completion Rate ⁴
2012	4	1	1	100%
2013	-	-	-	-

Calendar Year	Number of Students Who Began Program ¹	Students Available for Graduation ²	150% Graduates ⁵	150% Completion Rate ⁶
2012	0	0	0	-
2013	0	0	0	-

Student's Initials: _____ Date: _____

M.Div. Master of Divinity is a 3-year program.

Calendar Year	Number of Students Who Began Program ¹	Students Available for Graduation ²	Number of Graduates ³	Completion Rate ⁴
2012	4	2	2	100%
2013	2	0	0	-

Calendar Year	Number of Students Who Began Program ¹	Students Available for Graduation ²	150% Graduates ⁵	150% Completion Rate ⁶
2012	0	0	0	-
2013	0	0	0	-

Student's Initials: _____ Date: _____



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M.A.C.M. Master of Arts in Church Music is a 3 year program.

This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution, but is not equivalent to actual performance data.

Student's Initials: _____ **Date:** _____

D. Min. Doctor of Ministry is a 3-to-7 years program.

Calendar Year	Number of Students Who Began Program ¹	Students Available for Graduation ²	Number of Graduates ³	Completion Rate ⁴
2012	7	0	0	-
2013	0	0	0	-

Calendar Year	Number of Students Who Began Program ¹	Students Available for Graduation ²	150% Graduates ⁵	150% Completion Rate ⁶
2012	0	0	0	-
2013	0	0	0	-

Student's Initials: _____ **Date:** _____



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Ph.D. Doctor of Philosophy in Chinese Culture and Christianity is a 2-to-7 years program.

Calendar Year	Number of Students Who Began Program ¹	Students Available for Graduation ²	Number of Graduates ³	Completion Rate ⁴
2012	0	0	0	-
2013	0	0	0	-

Calendar Year	Number of Students Who Began Program ¹	Students Available for Graduation ²	150% Graduates ⁵	150% Completion Rate ⁶
2012	0	0	0	-
2013	0	0	0	-

Student's Initials: _____ **Date:** _____

Footnotes for Completion Rates

¹"Number of Students Who Began Program" is the number of students who began the program who are scheduled to complete the program within the reporting calendar year.

²"Students Available for Graduation" is the "Number of Students who Began Program" minus the number of "Students Unavailable for Graduation," which means those students who have died, been incarcerated, or called to active military duty.

³"Graduates" is the number of students who completed the program within 100% of the published program length.

⁴"Completion Rate" is the number of "Graduates" divided by the Number of "Students Available for Graduation".

⁵"150% Graduates" is the number of students who completed the program within 101-10% of the published program length.

⁶"150% Completion Rate" is the number of students who completed the program in the reported calendar year within 101-150% of the published program length divided by the "Number of Students Available for Graduation" in the published program length period.



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PLACEMENT RATES

RATE OF EMPLOYMENT AND EMPLOYMENT DISCLAIMER

Chinese For Christ Calvin Chao Theological Seminary is not responsible for the graduates' ministry placement. The student, however, will have opportunities to contact various churches and organizations when they do their Field Education during their studies at the Seminary under the counsel of the Director of Student Affairs.

The Director of Student Affairs will provide information for graduating students, concerning ministry placement by actively gathering data from churches that need pastoral personnel.

Overseas students who wish to receive practical training in the United States may apply for practical training through the International Student Advisor.

Student's Initials: _____ **Date:** _____

M.A Master of Arts in Biblical Studies is a 2-year program.

Calendar Year	Number of Students Who Began Program ¹	Number of Graduates ²	Graduates Available For Employment ³	Graduates Employed In The Field ⁴	Placement Rate % Employed In The Field ⁵	Graduates Employed In The Field An Average Of Less Than 32 Hours Per Week	Graduates Employed In The Field At Least 32 Hours Per Week
2012	4	1	1	-	-	-	-
2013	0	0	0	-	-	-	-

Student's Initials: _____ **Date:** _____

M.Div. Master of Divinity is a 3-year program.

Calendar Year	Number of Students Who Began Program ¹	Number of Graduates ²	Graduates Available For Employment ³	Graduates Employed In The Field ⁴	Placement Rate % Employed In The Field ⁵	Graduates Employed In The Field An Average Of Less Than 32 Hours Per Week	Graduates Employed In The Field At Least 32 Hours Per Week
2012	4	2	2	-	-	-	-
2013	0	0	0	-	-	-	-

Student's Initials: _____ **Date:** _____



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M.A.C.M. Master of Arts in Church Music is a 3 year program.

This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution, but is not equivalent to actual performance data.

Student's Initials: _____ **Date:** _____

D. Min. Doctor of Ministry is a 3-to-7 years program.

Calendar Year	Number of Students Who Began Program ¹	Number of Graduates ²	Graduates Available For Employment ³	Graduates Employed In The Field ⁴	Placement Rate % Employed In The Field ⁵	Graduates Employed In The Field An Average Of Less Than 32 Hours Per Week	Graduates Employed In The Field At Least 32 Hours Per Week
2012	7	0	0	-	-	-	-
2013	0	0	0	-	-	-	-

Student's Initials: _____ **Date:** _____

Ph.D. Doctor of Philosophy in Chinese Culture and Christianity is a 2-to-7 years program.

Calendar Year	Number of Students Who Began Program ¹	Number of Graduates ²	Graduates Available For Employment ³	Graduates Employed In The Field ⁴	Placement Rate % Employed In The Field ⁵	Graduates Employed In The Field An Average Of Less Than 32 Hours Per Week	Graduates Employed In The Field At Least 32 Hours Per Week
2012	0	0	0	-	-	-	-
2013	0	0	0	-	-	-	-

Student's Initials: _____ **Date:** _____

Footnotes for Placement Rates

¹"Number of Students Who Began Program" means the number of students who began the program who are scheduled to complete the program within the reporting calendar year.

²"Number of Graduates" is the number of students who have completed the program within 100% of the published program length.



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³"Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment. "Graduates unavailable for employment" means graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited postsecondary institution.

⁴"Graduates Employed in the Field" means graduates who report that they are gainfully employed within six months of graduation in a position for which the skills obtained through the education and training provided by the institution are required or provided a significant advantage to the graduate in obtaining the position.

⁵Placement Rate is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.



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SALARY AND WAGE INFORMATION

Chinese For Christ Calvin Chao Theological Seminary does not express or imply that any student will make an income after graduating. However, information is available from the Bureau Of Labor Statistics (www.bls.gov) as well as the California Employment Development Department (www.edd.ca.gov)

M.A Master of Arts in Biblical Studies is a 2-year program.

Calendar Year	Graduates Available For Employment ¹	Graduates Employed In The Field ²	Annual Salary And Wages Reported By Graduates Employed In The Field ³ .				Students Not Reporting
			\$15,000.00 -\$20,000.00	\$20,001.00 -\$25,000.00	\$25,001.00 -\$30,000.00	\$30,001.00 -\$35,000.00	
2012	1	-	-	-	-	-	1
2013*	0	0	-	-	-	-	-

*No reported salaries because there were no graduates from this program during this period.

Student's Initials: _____ Date: _____

M.Div. Master of Divinity is a 3-year program.

Calendar Year	Graduates Available For Employment ¹	Graduates Employed In The Field ²	Annual Salary And Wages Reported By Graduates Employed In The Field ³ .				Students Not Reporting
			\$15,000.00 -\$20,000.00	\$20,001.00 -\$25,000.00	\$25,001.00 -\$30,000.00	\$30,001.00 -\$35,000.00	
2012	2	-	-	-	-	-	2
2013*	0	0	-	-	-	-	-

*No reported salaries because there were no graduates from this program during this period.

Student's Initials: _____ Date: _____



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M.A.C.M. Master of Arts in Church Music is a 3 year program.

This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution, but is not equivalent to actual performance data.

Student's Initials: _____ **Date:** _____

D. Min. Doctor of Ministry is a 3-to-7 years program.

Calendar Year	Graduates Available For Employment ¹	Graduates Employed In The Field ²	Annual Salary And Wages Reported By Graduates Employed In The Field ³ .				Students Not Reporting
			\$15,000.00 -\$20,000.00	\$20,001.00 -\$25,000.00	\$25,001.00 -\$30,000.00	\$30,001.00 -\$35,000.00	
2012*	0	0	-	-	-	-	-
2013*	0	0	-	-	-	-	-

*No reported salaries because there were no graduates from this program during this period.

Student's Initials: _____ **Date:** _____



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Ph.D. Doctor of Philosophy in Chinese Culture and Christianity is a 2-to-7 years program.

Calendar Year	Graduates Available For Employment ¹	Graduates Employed In The Field ²	Annual Salary And Wages Reported By Graduates Employed In The Field ³				Students Not Reporting
			\$15,000.00 -\$20,000.00	\$20,001.00 -\$25,000.00	\$25,001.00 -\$30,000.00	\$30,001.00 -\$35,000.00	
2012*	0	0	-	-	-	-	-
2013*	0	0	-	-	-	-	-

*No reported salaries because there were no graduates from this program during this period.

Student's Initials: _____ **Date:** _____

Footnotes for Salary and Wage Information

¹"Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment. Graduates unavailable for employment means graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

²"Graduates Employed in the Field" means graduates who are gainfully employed within six months of graduation in a position for which the skills obtained through the education and training provided by the institution are required or provided a significant advantage to the graduate in obtaining the position.

³Salary is reported by the student. Not all graduates reported salary.

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LICENSE EXAMINATION PASSAGE RATE

This educational program does not prepare one for an occupation that requires licensing.

Student's Initials: _____ **Date:** _____

I have read and understand the completion rates. I have read and understand that the annual wages are not available for publication until data collection occurs as required by the CPPEA.

Student Signature: _____ **Date:** _____



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Address for Where Classes & Instruction Are Conducted:

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STUDENT ENROLLMENT AGREEMENT

Student Name: _____ Chinese Name: _____

Student ID: _____ Date of Birth: _____
Month Day Year

Social Security #: _____ Driver License #: _____ (Provide Copy)

Address in U.S.: _____

Telephone Home _____ Fax: _____ Work: _____

Address Overseas (if any) _____

This agreement is for the following education service: (Please Check Only One Box.)

- Ph.D. Ph.D. in Philosophy and Chinese Culture or Bible and Theology
- D.Min. Doctor of Ministry
- M.Div. Master of Divinity
- M.A. Master of Arts in Biblical Studies
- M.A.C.M. Master of Arts, Church Music

A total of _____ are required to complete the degree program.
(quarter units/clock hours)

Note: I-20 student must take a minimum of 12 units per quarter.

ENROLLMENT AGREEMENT PERIOD

Start Date: _____ Scheduled Completion Date: _____
Month Day Year Month Day Year

ESTIMATED TOTAL CHARGES

FOR THE ENTIRE EDUCATIONAL PROGRAM \$ _____



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STUDENT'S RIGHT TO CANCEL

The student has the right to cancel this enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. The student shall provide a written notice to the Office of Registrar at Chinese for Christ Calvin Chao Theological Seminary, P.O. Box 1888, Monterey Park, CA 91754

Cancellation of this agreement can occur up to: _____ Student's Initials: _____
Month Day Year

TUITION REFUND POLICY

Each student is informed through the admission instructions that any notification of withdrawal or cancellation and any request for a refund must be made in writing -- or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance.

The Seminary refunds 100 percent of the amount paid by a student for instructional charges, less nonrefundable fees not to exceed \$250, if notice of cancellation is made through attendance at the the first class session, or the seventh day after enrollment, whichever is later.

The seminary may adopt a different method of calculation for instruction by other means, but not necessarily limited to, distance education. Note: this institution does not have a distance education program presently.

The following guidelines apply and the requests for such refunds must be made in writing to the Registrar; the date the request is received determines the amount of tuition refunded.

The pro rata refund shall be no less than the total amount owed by the student for the portion of the educational program provided, subtracted from the amount paid by the student, calculated as follows: The amount owed equals the daily charge for the program (total institutional charge, divided by the number of days or hours in the program), multiplied by the number of days student attended, or was scheduled to attend, prior to withdrawal.



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The Seminary's policies concerning refund and cancellation are as follows:

1. Audit fees are not refunded at any time;
2. The Seminary shall pay or credit refunds within 45 days of a student's cancellation or withdrawal.

If a student obtains a loan to pay for the educational program, the student will have the responsibility of repay the full amount of the loan plus interest, less the amount of any refund, and that, if the student has received federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal student financial aid program funds.

LANGUAGE POLICY FOR DISCLOSURES & STATEMENTS

學生可以獲得中文版本的入學合約書

If English is not your primary language and you are unable to understand the terms and conditions of the enrollment agreement, disclosures and statements to students, you have the right to obtain a clear explanation of the terms and conditions and all cancellation and refund policies in your primary language. Students may request a Chinese version the Enrollment Agreement. Further, if requested by the student, the Seminary will make a member of the faculty available to provide clarifications of the enrollment agreement.

INFORMATION DISSEMINATION POLICY

Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, license examination passage rates, and salaries or wages, and the most recent three-year cohort default rate, if applicable, prior to signing this agreement.



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Student's Initials: _____ I certify that I have received the catalog, School Performance Fact Sheet, and information regarding completion rates, placement rates, license examination passage rates, and salary or wage information, and the most recent three-year cohort default rate, if applicable, included in the School Performance Fact sheet, and have signed, initialed, and dated the information provided in the School Performance Fact Sheet.

LEAVE OF ABSENCE POLICY

Students who cannot continue their studies because of illness or other extenuating circumstances may apply for a leave of absence. If a student leaves in the middle of a quarter, he/she will not be granted credit for the courses registered in that quarter. Students may resume their studies after the leave of absence. The maximum amount of time for a leave of absence is two years. If a student's absence from the Seminary exceeds two years, the student must be reevaluated by the Dean of Academic Affairs for readmission to the Seminary before he/she may resume his/her studies. During the period of the leave of absence, the student must register every quarter and pay the continuation fee in order to maintain his/her student status at the Seminary.



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NOTICES

Please note that Chinese for Christ Calvin Chao Theological Seminary does not offer distance education and presently has no plans to do so.

FINANCIAL AID AND STUDENT LOANS

The Seminary does not provide student loans or any financial aid or assistance for the students. If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

If the student defaults on a federal or state loan, both of the following may occur:

1. The federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
2. The student may not be eligible for any other federal student financial aid at another institution or other government financial assistance at another institution until the loan is repaid.

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

The transferability of credits you earn at Chinese For Christ Calvin Chao Theological Seminary is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree you earn in:

(Write in the name of the program you are enrolling in above.)

is also at the complete discretion of the institution to which you may seek to transfer. If the degree that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include



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contacting an institution to which you may seek to transfer after attending Chinese For Christ Calvin Chao Theological Seminary to determine if your degree will transfer.

TRANSFER CREDITS

A student transferring from a recognized graduate institution may receive credit for some required courses offered in this Seminary if a grade of B or higher was achieved. However, no more than a total of 20% of graduate credits transferred will be accepted toward a Master's degree; and no more than 30 graduate credits transferred will be accepted toward a doctoral degree. Recognized graduate institutions are those colleges, universities, and seminaries registered with, and recognized by, the Ministry of Interior in Taiwan and the Republic of China, accrediting associations in the United States or State Departments of Education. This institution does not grant credit for students with prior experiential learning.

Procedures have been established for the evaluation of college and university credits earned in foreign post-secondary institutions.

The steps that the Chinese for Christ Calvin Chao Theological Seminary takes in acceptance of credits earned by applicants in foreign post-secondary institutions are:

1. Check whether institution where student obtained diploma is on the list of the International Handbook of Universities (13th Edition), published by the International Association of Universities. If the institution is on the handbook list, the Seminary will recognize credits earned at a particular institution. The Seminary, however, maintains the prerogative to review each individual student's file.
2. As to acceptance of credits of specific courses, the Seminary requests a student applicant to send a catalog of the institution for review. Comparable course with acceptable grades are transferable.



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For those students whose credits are not from the list of the International Handbook of Universities or whose courses are in question, other procedures will be followed.



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TUITION PER PROGRAM

M. A.		M. Div.		D. Min.		M.A.C.M.		Ph.D.	
~16 Units x 6 Quarters (\$90.00 per unit)		~16 Units x 3 Quarters (\$90.00 per unit)		~8 Units x 6 Quarters (\$120.00 per unit)		Quarters (\$110.00 per unit)		~8 Units x 6 Quarters (\$150.00 per unit)	
Tuition:	\$8,640.00	Tuition:	\$4,320.00	Tuition:	\$5,760.00	Tuition:	\$6,600.00	Tuition:	\$7,200.00
Non-refundable Registration Fee	\$30x6 = \$180.00	Non-refundable Registration Fee	\$30x3 = \$90.00	Non-refundable Registration Fee	\$30x6 = \$180.00	Non-refundable Registration Fee	\$30x5 = \$150.00	Non-refundable Registration Fee	\$30x6 = \$180.00
Library Fee	\$10x6 = \$60.00	Library Fee	\$10x3 = \$30.00	Library Fee	\$10x6 = \$60.00	Library Fee	\$10x5 = \$50.00	Library Fee	\$10x6 = \$60.00
Thesis, non-resident fee (\$300 per year)	\$600.00	Thesis, non-resident fee (\$300 per year)	\$300.00	Thesis, non-resident fee (\$300 per year)	\$600.00			Thesis, non-resident fee (\$300 per year)	\$600.00
Thesis reading fee, M.A., M. Div.	\$500.00	Thesis reading fee, M.A., M. Div.	\$500.00	Thesis reading fee, D.Min	\$600.00			Dissertation reading fee, Ph.D.	\$700.00
Graduation Fee	\$300.00	Graduation Fee	\$300.00	Graduation Fee	\$300.00	Graduation Fee	\$300.00	Graduation Fee	\$300.00
M.A. TOTAL:	\$10,280.00	M. Div. TOTAL:	\$5,540.00	D.Min. TOTAL:	\$7,500.00	M.A.C.M. TOTAL:	\$7,100.00	Ph.D. TOTAL:	\$9,040.00



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ITEMIZATION OF FEES

The student is responsible for the following fees and charges:

Tuition:

M.A. (\$90 Per Unit)	\$8,640.00	
M.Div. (\$90 Per Unit).....	\$4,320.00	
D. Min. (\$120 Per Unit)	\$5,760.00	
M.A.C.M. (\$110 Per Unit)	\$6,600.00	
Ph.D. (\$150 Per Unit)	\$7,200.00	\$ _____

Equipment (if any)		\$ _____
Textbooks (if any)		\$ _____
Interpretation, per unit (optional fee)	\$15.00	\$ _____

Thesis, non-resident (per year)	\$300.00	\$ _____
Thesis, M.A., M.Div.	\$500.00	
Dissertation, D.Min.	\$600.00	
Dissertation, Ph.D.	\$700.00	\$ _____

Graduation fee, includes diploma, and rental of academic cap, gown, and hood	\$300.00	\$ _____
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Non-refundable Registration fee (per quarter)	\$30.00	\$ _____
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Non-refundable Charges:

Application fee	\$35.00	\$ _____
Application & Processing fee (I-20 student).....	\$365.00	\$ _____
Late registration fee.....	\$25.00	\$ _____
I-20 Registration fee (per quarter)	\$25.00	\$ _____
Library fee, (per quarter)	\$10.00	\$ _____
Change of class schedule (per class)	\$10.00	\$ _____
Transcript fee per copy (first one is free)	\$10.00	\$ _____
Continuation fee (if applicable).....	\$200.00	\$ _____
Readmission fee (if applicable).....	\$25.00	\$ _____

Pre-paid First Year Tuition (I-20 student)

M.A., M.Div.....	\$4,320.00	
D. Min.	\$2,880.00	
M.A.C.M.....	\$3,300.00	
Ph.D.....	\$3,600.00	(Subtract if Prepaid)....(\$ _____)

Total Charges: \$ _____



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TOTAL CHARGES FOR

THE CURRENT PERIOD OF ATTENDANCE:.....\$ _____.

ESTIMATED TOTAL CHARGES FOR

THE ENTIRE EDUCATIONAL PROGRAM:.....\$ _____ Carry over

TOTAL CHARGES THE STUDENT IS OBLIGATED applicable fees.

TO PAY UPON ENROLLMENT:\$ _____.

SIGNATURES

ANY HOLDER OF THIS CONSUMER CREDIT CONTRACT IS SUBJECT TO ALL CLAIMS AND DEFENSE WHICH THE DEBTOR COULD ASSERT AGAINST THE SELLER OF GOODS OR SERVICES OBTAINED, PURSUANT HERETO OR WITH THE PROCEEDS HEREOF. RECOVERY HEREUNDER BY THE DEBTOR SHALL NOT EXCEED AMOUNTS PAID BY THE DEBTOR HEREUNDER.

Student's Initials: _____ Date: _____

I understand that this is a legally binding contract. My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the institution's cancellation and refund policies have been clearly explained to me.

This enrollment agreement is legally binding when signed by the student and accepted by this institution:

Signature of Student Month Day Year

Signature of School Official Month Day Year

Signature: President / CEO Month Day Year

Signature of School Official Month Day Year